

# TOWN OF DORCHESTER



# ANNUAL REPORT 2008



## Town Hall Curtain

## Grange Advertising Curtain

7/10/1940 by Marion Fracher

# 2009

# 2010

## JANUARY

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
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## JANUARY

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31						

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# **ANNUAL REPORT OF THE OFFICERS**



**OF THE TOWN OF  
DORCHESTER, N.H.**



**Year Ended  
December 31, 2008**

**Dedicated  
to  
Henry "Hank" Melanson**



**Henry "Hank" Melanson**

**Tireless worker and Devoted member of  
the Dorchester Community**

**Moderator ~ 1985-2008**

**Member of Dorchester Grange #280**

**One of the original founders of  
Dorchester Old Home Days**



# SELECTMEN'S REPORT

2008 proved to be another year of positive economic structuring, protecting our ordinances, preparing for high-energy costs, keeping the tax rate contained to reduce its impact on citizens, setting a new direction on emergency management, and aggressively seeking private and public grants to preserve and build the Town's infrastructure. We now have a recessionary economy that is ripping at the very fabric of our nation, state, and all New Hampshire communities, thus necessitating aggressive action.

For several years Dorchester was operating under the cloud of running a deficit. A deficit limits a town's growth, and gives it little room in which to control the tax rate. This year as last, due to unanticipated revenues from current use changes, tax sales, penalties, cost reimbursements, and fiscal discipline, Dorchester has increased the fund balance significantly. We need to continue this economic trend by being ever so watchful of costs to continue with prudent fiscal planning and direction. Sometimes we have to encumber funds to economically position ourselves for fiscal growth. As the economic conditions deteriorate, we need to continue this course of action.

The Selectmen's office not only serves as the fiscal regulator, but also as an enforcer of rules that were voted by our electorate. In the last decade, planning and land use have been in the forefront as two boards, the Planning Board and the Board of Adjustment, face new situations and challenges. Our community needs to support these boards because we as citizens voted the rules and regulations with the intent of protecting the community in which we live. Your input and suggestions are always welcome.

A real area of encouragement is our aggressive pursuit of private and public grants via a contracted professional grant writer. There are numerous projects that the Town would like to undertake, but the financial costs would be too staggering for this community to absorb. The grant process would make these projects possible. We are applying

for grants to the historic district and town buildings, which would substantially upgrade our structures with full foundations, and provide space for town offices and recreational facilities. A second grant application is for the development of a public works infrastructure, which would include the purchase of land, buildings and equipment. The third area is to develop a new town cemetery that is prepared for year round burials. Please refer to the grant writers' report.

As one sifts through the Town Budget, one should take note of a decrease and some increases for Government Buildings and Highways. To operate effectively and provide service, all these areas need to be adequately funded and state and federal disbursements accounted for through specified bookkeeping procedures. This year the Selectmen negotiated a decrease of \$3,734.00 for our pro-rata share of the Rumney transfer station. Our commitment was decreased due to our receiving a 9.5% credit of the recycling revenues. This is a first and we hope to improve on this accounting plus in fiscal 2009. The Town Hall had renovations to its front doors in August of 2008 and the workmanship proved unsatisfactory. Due to this issue the invoice will not be encumbered or paid. A new craftsman, experienced in quality and historical reconstructions, will construct a new set of doors. To fund this work a withdrawal is planned from the Capital Reserve Fund for Town Buildings. The Road Budget is level funded but shows an increase over 2007. This is due to the Town having to show a gross budget that includes State Highway Block Grant and FEMA monies that have been received by the Town. The State accounting procedures through the Department of Revenue requires that we show these funds in our regular road budget and that they not be separated under another financial category.

With the coming year we could experience sizable tax increases due to the inclusion of a new county prison, and increased levies from the Mascoma Valley Regional School District. The Grafton County Jail is not quite a reality. Its fate is in your hands and calls or letters to the Grafton County Commissioners could abate a sizable increase on the County tax rate. The Mascoma Valley Regional School District has worked with the five-town community by not attempting another bond

issue due to the current economic conditions. It is also reacting to the possible cancellation and reduction of school aid for new construction. We applaud their commiserating with the plight of the towns in these difficult economic times. Nevertheless, their budget for 2009/2010, with accompanying Warrant articles, could cause an approximately 7.61% plus increase in the school budget. This could impact Dorchester by nearly \$ 1.28 per thousand on the tax rate. These additional costs would all have to be absorbed by our already thin and static tax base. We urge all citizens to familiarize themselves with the Mascoma Valley Regional School District's annual report for details.

Economically, we are in a recession, and it is getting worse. To cope with this monetary downturn we must be vigilant of all costs including special entitlements that could slowly erode town finances. During good times in the past, the Town has accommodated some of our citizens with altruistic measures voted by the community, as was the case last year with the passage of a maximized exemption for fully disabled veterans. 2009 is not a good year to expand or continue with further entitlements that directly impact on the tax rate. Additionally, our State and Federal agencies and representatives need to exercise their responsibility for funding all entitlements rather than passing the costs to local communities.

In the last few years Emergency Management has risen as one of the primary focuses of most NH communities. In the past, one of the Selectmen has assumed this duty. The responsibility has now been delegated to Mr. Arthur Burdette, a former assistant police chief from Freeport, NY, who brings with him a repertoire of knowledge and skills of emergency management procedures. Furthermore, in 2008 Dorchester crafted its Emergency Operations Plan that will benefit all in manmade or natural disasters. This plan delineates a course of action and a responsibility continuum. With the adoption of the Emergency Operations Plan, the Town has also positioned itself to apply for a wide variety of federal and state grants. We wish to thank all the citizens who worked many hours for the creation of this important document for Emergency Management.



Also in 2008 Dorchester, along with the Upper Valley Lake Sunapee Regional Planning Commission, drafted the Town's first Hazard Mitigation Plan. The purpose of the plan is to allow the Town to apply for FEMA and other funds to upgrade and improve infrastructure that can abate damages both manmade and natural. In addition, the Town has on its Warrant an important article that addresses Floodplain Management for targeted areas. This article is a prerequisite for any Hazard Mitigation Grants. Please familiarize yourselves with this information that is available at the Town Offices. Again, we wish to thank all those who contributed to the creation of this necessary document.

In conclusion, we would like to express our thanks to all who serve to make Dorchester's governmental structure function. The door is always open to new people and ideas that will benefit the total community.

Respectfully,  
Albert J. Franz, Chairman  
John A. Cote  
David A. Conkey  
Dorchester Board of Selectmen

## Dorchester Board of Selectmen



John A. Cote

David A. Conkey

Albert John Franz

# **DORCHESTER GRANTS**

## **2009~2010**

The Selectmen have enlisted the professional grant writers of Catelena Consulting, LLC in Canaan, NH to apply for grants both public and private to fund large ticket items that will benefit the Town's historic buildings and recreational facilities in the Historic District, Public Works, and the Town Cemeteries. It is our goal to have full foundations put under the Town Hall, the Church, and a partial crawl space foundation under the museum. With a full foundation under the hall, new town offices would be installed to centralize town government operations. A second grant is to improve the town's public works infrastructure. Targeted areas are the purchase of land for gravel and sand, the building of public works structures, creation of a town transfer station, and to upgrade highway equipment. The third grant is looking to preserve our town cemeteries and to provide for a new town cemetery to allow for year-round interments.

We are excited about the possibilities of these grants and hope they can become a reality in 2009 and 2010.

*Dorchester Board of Selectmen*

## **Dorchester Project**

Catelena Consulting & Grant Services, LLC was hired by the Town of Dorchester to assist with finding funding for the renovation and renewal of the historical district and to repair town roads and bridges. Catelena has been engaged in an extensive grant search process, including government and foundation grants. At this time, three funding requests to support hiring an architect/engineer to develop the project in greater detail have been submitted. We are awaiting responses and will continue to search for additional resources in the meantime.

*Catelena Consulting*

# **Selectmen's Meetings**

**2009**

## **Thursdays ~ 6:30 P.M.**

**January 8 ~ 22**

**February 5 ~ 19**

**March 5 ~ 19**

**April 2 ~ 16 ~ 30**

**May 14 ~ 28**

**June 11 ~ 25**

**July 9 ~ 23**

**August 6 ~ 20**

**September 3 ~ 17**

**October 1 ~ 15 ~ 29**

**November 12 ~ 25\***

**December 10 ~ 23\***

**\* Note Change due to Holidays**

**The Board of Selectmen meets with the public at**

**7:00 P.M.**



# COMPENSATION/BENEFITS COMMITTEE REPORT

The Compensation/Benefits Committee was created by the voters at the March 2008 Town Meeting through the following Amendment to Warrant Article 2:

*“To see if the town will establish a committee of three (3) citizens, selected from a random drawing of volunteers, with two (2) Selectmen to serve as advisory and not voting members, with input participation by the Road Agent, to study and make recommendations on issues of salary compensation and medical and financial benefits. The recommendations are to be reported to the Selectmen and presented for ratification at the Town Meeting of March 2009.”*

A sign-up sheet for the committee was circulated at Town Meeting and posted on the bulletin boards at the Town Hall and Town Office. At the May 1, 2008 Selectmen's Meeting, the names of the volunteers were placed on slips of paper. Selectman Cote checked the lists as Selectman Franz read the names from the slips of paper and placed them in “bowl”. It was decided to choose three names to serve on the committee, as directed by Town Meeting, and one alternate, to serve should any of the chosen individuals be unable to serve. Selectman Conkey chose a name from the “bowl” reading each name aloud, this process continued until

four (4) names had been chosen. The results were:

- 1. Darlene Oaks**
- 2. Andrew Houghton**
- 3. Linda Landry**
4. Robert Brown (alternate)

Selectman Franz notified these individual and an organizational meeting was held on July 31, 2008. Andrew Houghton was elected Chairman of the Committee. Selectman Franz distributed a list of issues the Selectmen would like the Committee to consider regarding a compensation/benefits package for the Road Agent. The list included:

- Salary with built in incremental raises.
- Salary for eight (8) months and hourly for four (4) months (winter) budgeting for some overtime.
- Compare hourly amount with other communities and strike an average
- Compensatory time/No pay “use it or lose it policy”
- Medical coverage for individual full 100% Co-payment or shared costs for two person and family
- Dental Coverage
- Insurance or benefit amount to be used in a “Cafeteria Plan”
- Retirement: 403B contribution w/town contribution

Selectman Franz asked that the committee be ready to present a proposal to the Board of Selectmen by December. Selectman Franz told the Committee that at least one Selectman would be available should the committee need information, and authorization was given to access information from HealthTrust, the current insurance provider.

The committee agreed to proceed with the gathering of information regarding:

- Benefit/Compensation packages offered by other towns comparable in population and equalized valuation to Dorchester. (Using the Wage, Salary & Benefits Survey from the Local Government Center)
- Road Agent's job description and its relation to the duties of the Selectmen.
- Current Benefit Plan (Insurance)
- Current Salary Plan
- The Road Agent's needs and requirements to make the job competitive.

The Compensation/Benefit Committee decided to conduct its own survey of similar towns. \*It was discovered that many towns are struggling with the same issues as Dorchester. The committee agreed to:

- Contact HealthTrust about different health plans offered by the Local Government Center.
- Invite a representative from HealthTrust to a meeting to explain each of the plans (pros and cons)

- Invite the Road Agent to attend the presentation of health plans.
- Have the Road Agent provide an accurate measurement of the miles of road maintained including those that are maintained only in the winter or summer.

Kim Bielecki from HealthTrust reviewed options available for health insurance; she also highlighted plans most commonly offered by other towns.

The Committee proceeded to determine the value of the current benefit package and decided to use this as a baseline in providing a recommendation to the town. An assumption was made that any recommendation of reducing a benefit should not negatively affect the total compensation package as it was felt, by the committee, that this was not the intent of the town to lower the compensation of the Road Agent.

After reviewing all of the information gathered over the past six months, the Committee voted unanimously to present the following recommendation to the Board of Selectmen and at the 2009 March Town Meeting:

- a. Increase the base salary of the Road Agent from \$29,644.00 to \$30,500.00/year**
- b. Provide for the Road Agent's Medical Insurance – 100%**

- c. Provide Family Medical Insurance Coverage at a rate of 80% covered by the Town and 20% covered by the Road Agent**
- d. Discontinue current “compensation time” plan and enact, regardless of the time of year, overtime compensation at a rate of; 1 and one-half times the calculated hourly rate (base salary/2080 hours) for hours worked per week over 40 hours.**

Respectfully submitted,  
Andrew Houghton, Chairman  
Darlene Oaks  
Linda Landry  
Compensation/Benefits Committee

*\*As the Committee encountered such difficulty in obtaining any solid responses or consensus from the available data, it requested and received funding from the Board of Selectmen to have the Local Government Center conduct a customized Pay and Classification Study for Dorchester. A questionnaire was completed for the following positions: Road Agent, Highway Maintainer, Laborer and Custodian. Although, this may have been beyond the scope of this Committee, it is our hope that it will aid the town in providing a pay and benefit framework which will provide a means to set a salary/benefit scale that will take into consideration; years of service, as well as cost of living increases for not only the Road Agent but other employees as well.*



# **DORCHESTER TOWN OFFICERS – 2008**

## **BOARD OF SELECTMEN**

Albert John Franz 2011 Chairman

John A. Cote 2009

David A. Conkey 2010

## **MODERATOR**

Arthur Burdette 2010

## **TOWN TREASURER**

Brian A. Howe 2009

Jennifer Grace, Deputy

## **TOWN CLERK**

Brenda A. Howe 2009

Darlene Oaks, Deputy

## **TAX COLLECTOR**

Brenda A. Howe 2009

Darlene Oaks, Deputy

## **ROAD AGENT**

George C. Conkey, II 2011

## **ANIMAL CONTROL OFFICER**

Claudette “Cookie” Hebert

Holly Conkey, Deputy

## **FOREST FIRE WARDEN**

Jay Legg

## **HUMAN SERVICES DIRECTOR**

Linda M. Landry ~ 523-7119

Patricia Franz, Deputy

## **HEALTH OFFICERS**

Board of Selectmen

## **PERMIT OFFICERS**

John A. Cote, Board of Selectmen, Road Agent

## **EMERGENCY MANAGEMENT**

Arthur Burdette, Director    Dillon Mock, Assistant Director

## **TRUSTEES OF TRUST FUNDS**

Darlene Oaks 2010

Carol Towne 2011

Donna Abell 2009

## **AUDITORS**

Martha Walker 2009

Holly Conkey 2009

## **SUPERVISORS OF CHECKLIST**

Darlene Oaks 2012

Karen Limoges 2010

Holly Conkey 2014

## **PLANNING BOARD**

Michael Howe 2010 Chairman

Linda Landry 2009

Patricia Franz 2010

Arthur Burdette 2011    John A. Cote, Slc. Rep.    Adam McAllister, Alternate

## **BOARD OF ADJUSTMENT**

David Morrill, Chairman  
Arthur Burdette

Claudette "Cookie" Hebert  
David A. Conkey, Slc. Rep.

Michael Landry

## **CEMETERY TRUSTEES**

John Guarnieri 2008      Arthur Burdette 2009      Elizabeth "Betty" Trought 2010

## **CONSERVATION COMMISSION**

John Morrissey, Chairman

Joshua Trought

Michael Majeski

David Yetman, Alternate

## **HISTORIC DISTRICT COMMISSION**

Patricia Franz, Chairman

Robert Pon

Darlene Oaks

Martha Walker

Linda M. Landry

### **REPRESENTATIVE TO MASCOMA HEALTH INITIATIVE**

Elizabeth "Betty" Trought

### **MASCOMA VALLEY REGIONAL SCHOOL BOARD MEMBER**

Claudette "Cookie" Hebert

### **MASCOMA VALLEY REGIONAL BUDGET COMMITTEE**

Amber Barsaleau

### **REPRESENTATIVE TO UVLS REGIONAL PLANNING COMMISSION**

VACANT

### **REPRESENTATIVE TO PEMI-BAKER SOLID WASTE DISTRICT**

Joshua Trought

### **REPRESENTATIVE TO LAKES REGION MUTUAL FIRE AID**

Arthur Burdette

## **MEETING TIMES**

Board of Selectmen

Every other Thursday, 6:30 P.M.

Town Office ~ 786-9476

Town Clerk

Wednesday, 3:00 P.M. ~ 6:00 P.M.

Tax Collector

Monday, 9:00 A.M. ~ 11:00 A.M.

Last Sat. of the month., 9:00 A.M. ~ 11:00 A.M.

Town Office

Home

Phone: 786-9476 ~ 786-9076

Planning Board

2<sup>nd</sup> Wednesday of each month

Town Office – 786-9476

Conservation Commission

2<sup>nd</sup> Wednesday of each month

Town Hall

Board of Adjustment

As required – Town Office

Animal Control

"Cookie" Hebert ~ 523-7803

Holly Conkey ~ 786-2442

Notary Public

Slc. Mtgs. and upon request 523-7119

Free of Charge to Dorchester Residents

# **TOWN WARRANT**

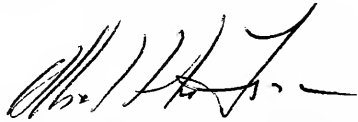
## **The State of New Hampshire**

**To the inhabitants of the Town of Dorchester in the County of Grafton in said state, qualified to vote in Town affairs: You are hereby notified to meet at the Town Hall in said Dorchester on Tuesday, the 10<sup>th</sup> day of March 2009, polls to be open for voting on Article 1 and Article 2 at 11 o'clock in the forenoon, and to close not earlier than 7 o'clock in the afternoon, with action on the remaining articles to be taken commencing at 10 o'clock in the forenoon on Saturday, March 14, 2009.**

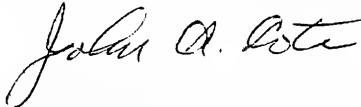
1. To choose by nonpartisan ballot all necessary Town officers for the ensuing year.
2. To adopt a Floodplain Management Ordinance so the Town will qualify for enrollment in the Flood Insurance Program.
3. To see if the Town will vote to accept and implement the following recommendations by the Benefits/Compensation Committee established at the 2008 Town Meeting.
  - a. Increase the base salary of the Road Agent from \$29,644.00 to \$30,500.00/year
  - b. Provide for the Road Agent's Medical Insurance – 100%
  - c. Provide Family Medical Insurance Coverage at a rate of 80% covered by the Town and 20% covered by the Road Agent
  - d. Discontinue current “compensation time” plan and enact, regardless of the time of year, overtime compensation at a rate of; 1 and one-half times the calculated hourly rate (base salary/2080 hours) for hours worked per week over 40 hours.

4. To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000.00) for the purpose of replacing the front doors and weatherizing all other outside doors on the Dorchester Town Hall and to authorize the withdrawal of three thousand (\$3,000.00) from the Capital Reserve Fund created for that purpose in 1984.
5. To see if the Town will vote to raise and appropriate the sum of four hundred thirty-two thousand, three hundred sixty-six dollars (\$432,366.00), to defray Town charges.
6. To act upon any other business that may legally come before said meeting.

Given under our hands this 19<sup>th</sup> day of February 2009.



Albert John Franz, Chairman



John A. Cote



David A. Conkey  
Dorchester Selectmen

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4130-4139	Executive		\$ 74,000.00	\$ 71,412.88	\$ 54,000.00
4140-4149	Election, Reg. & Vital Statistics		\$ 4,000.00	\$ 4,695.89	\$ 2,936.00
4150-4151	Financial Administration		\$ 40.00	\$ 37.50	\$ 12,000.00
4152	Revaluation of Property		\$ 6,000.00	\$ 3,762.36	\$ 6,000.00
4153	Legal Expense		\$ 12,000.00	\$ 3,635.37	\$ 3,500.00
4154	Reporting and Recording	Town Clerk's Office - Salaries, Fees, Expenses			\$ 7,700.00
4191-4193	Planning & Zoning		\$ 5,000.00	\$ 3,241.94	\$ 3,500.00
4194	General Government Buildings		\$ 22,000.00	\$ 26,962.58	\$ 21,000.00
4195	Cemeteries		\$ 2,500.00	\$ 1,974.99	\$ 2,500.00
4196	Insurance		\$ 24,000.00	\$ 27,510.90	\$ 26,000.00
4197	Advertising & Regional Assoc.		\$ 200.00	\$ 25.00	\$ -
4199	Other General Government		\$ 2,500.00	\$ 3,122.56	\$ 3,200.00
<b>PUBLIC SAFETY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4210-4214	Police		\$ 100.00	\$ -	\$ 100.00
4215-4219	Ambulance		\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
4220-4229	Fire		\$ 13,500.00	\$ 8,713.42	\$ 13,500.00
4240-4249	Building Inspection				
4290-4298	Emergency Management		\$ 500.00	\$ 286.60	\$ 500.00
4299	Other (Incl. Communications)		\$ 3,800.00	\$ 4,806.94	\$ 5,000.00
<b>AIRPORT/AVIATION CENTER</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4301-4309	Airport Operations				
<b>HIGHWAYS &amp; STREETS</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4311	Administration				
4312	Highways & Streets		\$ 210,000.00	\$ 214,285.38	\$ 222,564.00
4313	Bridges	*Includes \$12,564.00 FEMA Funds for completion of specific projects			
4316	Street Lighting	*Includes \$31,051.64 Highway Block Grant			
4319	Other				
<b>SANITATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4321	Administration		\$ 550.00	\$ -	\$ 50.00
4323	Solid Waste Collection				
4324	Solid Waste Disposal		\$ 26,000.00	\$ 25,517.65	\$ 22,916.00
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other		\$ 100.00	\$ 100.00	\$ 100.00

Budget - Town of DORCHESTER FY 2009

2	3	4	5	6
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)
<b>TER DISTRIBUTION &amp; TREATMENT</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Administration				
Water Services				
Water Treatment, Conserv.& Other				
<b>ELECTRIC</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Admin. and Generation				
Purchase Costs				
Electric Equipment Maintenance				
Other Electric Costs				
<b>HEALTH</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Administration				
Pest Control				
Health Agencies & Hosp. & Other		\$ 3,000.00	\$ 2,783.00	\$ 2,800.00
<b>WELFARE</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Administration & Direct Assist.		\$ 15,000.00	\$ 7,181.70	\$ 10,000.00
Intergovernmental Welfare Pymnts				
Vendor Payments & Other		\$ 1,800.00	\$ 1,800.00	\$ 1,300.00
<b>CULTURE &amp; RECREATION</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Parks & Recreation				
Library				
Patriotic Purposes				
Other Culture & Recreation				
<b>CONSERVATION</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Admin.& Purch. of Nat. Resources				
Other Conservation				
<b>REDEVELOPMENT &amp; HOUSING</b>				
<b>ECONOMIC DEVELOPMENT</b>				
<b>DEBT SERVICE</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Princ.- Long Term Bonds & Notes				
Interest-Long Term Bonds & Notes				
Int. on Tax Anticipation Notes		\$ 4,000.00	\$ 940.00	\$ 1,200.00
Other Debt Service				

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)
	<b>CAPITAL OUTLAY</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land				
4902	Machinery, Vehicles & Equipment				
4903	Buildings			\$ 1,000.00	\$ 1,000.00
4909	Improvements Other Than Bldgs.			\$ 500.00	\$ 500.00
	<b>OPERATING TRANSFERS OUT</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-				
	Water-				
	Electric-				
	Airport-				
4915	To Capital Reserve Fund*				
4916	To Exp.Tr.Fund-except #4917*				
4917	To Health Maint. Trust Funds*				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
	<b>OPERATING BUDGET TOTAL</b>				<b>\$ 429,366.00</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual might be negotiated cost items for labor agreements or items of a one time nature you wish to add

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Appropriatic Warr. Art.#	ior Year / roved by	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)
4194	REPLACE TOWN HALL FRONT DOORS	4	-	-	\$ 3,000.00
	FROM BUILDING MAINTENANCE CAP RESERVE				

MS-6 Budget - Town of DORCHESTER FY 2009

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	War Art.	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund		\$ 7,000.00	\$ 2,860.00	\$ 3,000.00
3180	Resident Taxes				
3185	Timber Taxes		\$ 10,000.00	\$ 5,279.57	\$ 5,000.00
3186	Payment in Lieu of Taxes			\$ 188.00	\$ 188.00
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$ 6,000.00	\$ 12,851.02	\$ 8,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		\$ 100.00		
3220	Motor Vehicle Permit Fees		\$ 48,000.00	\$ 49,351.40	\$ 48,000.00
3230	Building Permits				
3290	Other Licenses, Permits & Fees		\$ 800.00	\$ 1,082.32	\$ 1,000.00
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		\$ 5,500.00	\$ 11,801.00	\$ 5,500.00
3352	Meals & Rooms Tax Distribution		\$ 12,000.00	\$ 16,677.22	\$ 12,000.00
3353	Highway Block Grant		\$ 31,119.73	\$ 31,043.86	\$ 31,051.64
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		\$ 700.00	\$ 733.44	\$ 700.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)			\$ 34.04	
3379	<b>FROM OTHER GOVERNMENTS</b>			\$ 13,719.35	
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		\$ -	\$ -	
3409	Other Charges		\$ -	\$ 657.50	
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property			\$ 12,701.50	
3502	Interest on Investments			\$ 89.43	
3503-3509	Other - Refunds			\$ 1,374.68	



MS-6 Budget - Town of DORCHESTER FY 2009

1 2 3 4 5 6

Acct. #	SOURCE OF REVENUE	Warr. ed Rt Art. # ior Yt	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
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**INTERFUND OPERATING TRANSFERS IN**      xxxxxx:      xxxxxxxxxxxx      xxxxxxxxxxxx

3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)			
	Water - (Offset)			
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds			\$ 3,000.00
3916	From Trust & Fiduciary Funds			
3917	Transfers from Conservation Funds			

**OTHER FINANCING SOURCES**      xxxxxx:      xxxxxxxxxxxx      xxxxxxxxxxxx

3934	Proc. from Long Term Bonds & Notes			
	Amount VOTED From FIB ("Surplus")			
	Fund Balance ("Surplus") to Reduce Taxes		FEMA Funds	\$ 12,564.00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>				

**\*\*BUDGET  
SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	\$ 436,090.00	\$ 429,366.00
Special Warrant Articles Recommended (from page 5)		
Individual Warrant Articles Recommended (from page 5)		\$ 3,000.00
<b>TOTAL Appropriations Recommended</b>	\$ 436,090.00	\$ 432,366.00
Less: Amount of Estimated Revenues & Credits (from above)	\$ 121,219.73	\$ 130,003.64
<b>Estimated Amount of Taxes to be Raised</b>	\$ 314,870.27	\$ 302,362.36

# DETAILED SUMMARY OF RECEIPTS

## Property Taxes:

Current Year.....	\$647,142.93
Interest .....	\$1,389.74
Current Year Overpayment.....	\$1,923.82
Prior Years .....	\$44,023.36
Interest .....	\$1,871.94
Principal Converted to Lien.....	\$41,117.87

## Redeemed Taxes:

Prior Years – Lien Amount.....	\$43,996.89
Costs & Interest .....	\$9,589.34

## Land Use Change Taxes

Current Year.....	\$2,860.00
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## Yield Taxes

Current Year.....	\$5,279.57
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## State of New Hampshire

Revenue Sharing.....	\$11,801.00
Rooms & Meals .....	\$16,677.22
Highway Block Grant.....	\$31,043.86
State Forest Land.....	\$733.44

## Tax Anticipation Loans.....\$191,000.00

Motor Vehicle Fees .....	\$49,351.40
Dog Licenses & Penalties .....	\$696.00
U.C.C. Filings .....	\$30.00
Marriages .....	\$90.00
Miscellaneous .....	\$2,055.54
Planning Board/Board of Adjustment.....	\$400.00
Interest on Deposits.....	\$89.43
Bureau of Land Management.....	\$188.00
Cemetery Fees.....	\$400.00
Sale of Municipal Property .....	\$12,701.50
FEMA Storm Damage Mitigation Grant.....	\$13,719.35
Emergency Management Planning Grant .....	\$4,000.00

## TOTAL RECEIPTS FOR 2008.....\$1,134,172.20

Less Liens Purchased By Town.....(\$41,117.87)

## Cash on Hand January 1, 2008.....\$122,753.86

## Cash Available for 2008.....\$1,215,808.19

## Disbursements – 2008.....\$1,060,735.15

## BALANCE ON HAND, 12/31/2008.....\$155,073.04

## SUMMARY OF VALUATIONS

Net Land Values, 28,062.8 acres.....	\$13,620,381.00
Tax Exempt Land, 208.8 acres.....	\$455,100.00
Net Taxable Land Value.....	\$13,165,281.00
Current Use Valuation, 26,209.38 acres.....	\$1,540,181.00
Residential Land, 1,644.49 acres.....	\$11,625,100.00
Buildings (All).....	\$18,786,500.00
Less Tax Exempt Buildings.....	\$245,300.00
Net Taxable Buildings Valuation.....	\$18,541,200.00
Public Utilities, NH Electric Co-op.....	\$530,500.00
Total Valuation Before Exemptions.....	\$32,236,981.00
Elderly Exemptions.....	\$18,000.00
Valuation on which tax rate is computed.....	\$32,218,981.00

## TAXES ASSESSED AND TAX RATE

Total Property Taxes Assessed.....	\$732,944.00
Less War Service Credits.....	(\$15,000.00)
Total Property Tax Commitment.....	\$717,944.00
<b>Tax Rate per \$1,000.00 of Valuation.....</b>	<b>\$22.79</b>
Municipal.....	\$9.86
County.....	\$1.73
Local School.....	\$8.70
State Education.....	\$2.50

## SCHEDULED OF TOWN PROPERTY

Town House, Land & Buildings.....	\$112,000.00
Contents.....	\$47,236.00
Town Office, Land & Buildings.....	\$50,700.00
Contents.....	\$16,253.00
Police Department Equipment.....	\$100.00
Highway Department, Land & Buildings.....	\$58,500.00
Equipment & Materials.....	\$200,000.00
Historical Museum.....	\$24,400.00
Contents.....	\$16,025.00
Other Town Land.....	\$106,000.00
Town Property (Tax Deeded).....	\$143,300.00
Forest Fire Equipment.....	\$2,000.00
<b>TOTAL.....</b>	<b>\$776,514.00</b>



# FINANCIAL REPORT



## BALANCE SHEET DECEMBER 31, 2008

### ASSETS:

Cash on Hand .....	\$155,073.04
Funds in Custody of Treasurer .....	\$154,773.04
Town Clerk/Tax Collector Cash .....	\$300.00
Unredeemed Taxes .....	\$37,341.08
Uncollected Taxes .....	\$80,696.07
<b>Total Assets .....</b>	<b>\$273,110.19</b>

### LIABILITIES:

#### Accounts owed by the Town:

School Taxes Payable, January ~ June 2009 .....	\$171,441.30
Tax Anticipation Notes .....	\$0.00
Accrued Expenditures 2008 Budget .....	\$12,547.96
<b>Total Liabilities .....</b>	<b>\$183,989.26</b>

### FUND BALANCE:

<b>Assets over Liabilities .....</b>	<b>+\$89,120.93</b>
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### RECONCILIATION:

Fund Balance December 31, 2007 .....	+\$54,393.65
Fund Balance December 31, 2008 .....	+\$89,120.93

<b>Change in Financial Condition .....</b>	<b>+\$34,727.28</b>
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# **TREASURER'S REPORT**

**December 31, 2008**

## **BALANCE:**

Cash On Hand January 1, 2008.....**\$122,753.86**

Woodsville Guaranty ..... \$122,453.86

Town Clerk/Tax Coll. Cash ..... \$300.00

## **Received From:**

Tax Collector ..... \$758,077.59

Town Clerk ..... \$50,598.22

Selectmen ..... \$93,289.09

Tax Anticipation Loan ..... \$191,000.00

Interest on Accounts ..... \$89.00

**TOTAL RECEIPTS .....\$1,093,054.33**

**TOTAL AVAILABLE DURING 2008 .....\$1,215,808.19**

Payments By Order of Selectmen .....\$1,060,735.15

Cash on Hand December 31, 2008 .....**\$155,073.04**

Woodsville Guaranty ..... \$154,773.04

Town Clerk/Tax Coll..... \$300.00

**TOTAL CASH ON HAND .....\$155,073.04**

**TOTAL ACCOUNT BALANCE.....\$155,073.04**

**RESPECTFULLY SUBMITTED**

*Brian A. Howe*



# TAX COLLECTOR'S REPORT

Year Ending 12-31-08

Uncollected Taxes – Beginning Year:	2008	Prior
Property Taxes .....		\$86,091.23

## Taxes Committed This Year:

Property Taxes .....	\$719,603.00
Land Use Change Tax .....	\$7,935.00
Timber Yield Tax .....	\$11,520.56

## Overpayments:

Credits Refunded .....	\$1,521.00	
Interest .....	\$1,389.74	\$5,370.29

**TOTAL DEBITS .....\$739,945.22.....\$91,461.52**

Remitted to Treasurer During Year:	2008	Prior
Property Taxes .....	\$647,674.22	\$44,023.36
Land Use Change.....	\$2,860.00	\$0.00
Timber Yield Tax .....	\$5,279.57	\$7,344.42
Interests/Penalties .....	\$1,389.74	\$5,370.29
Conversion to Lien .....		\$41,117.87
Prior Year Overpayments Assigned .....		(\$279.38)

## Abatements Made:

Property Taxes .....	\$0.00	\$950.00
Land Use Change Taxes .....	\$2,325.00	\$0.00

Uncollected Taxes – End of Year	2008
Property Taxes .....	\$71,928.78
Land Use Change Taxes .....	\$2,750.00
Timber Yield Taxes .....	\$6,240.99
Property Tax Credit Balance .....	(\$223.70)

**TOTAL CREDITS .....\$739,945.22.....\$91,461.52**

Unredeemed Liens Beginning of FY .....	\$36,735.50
Liens Executed During FY .....	\$44,616.22
Interest & Costs Collected .....	\$9,589.34

**TOTAL LIEN DEBITS.....\$90,941.06**

## Remitted to Treasurer:

Redemptions .....	\$43,996.89
Interest & Costs Collected .....	\$9,589.34
Abatements of Unredeemed Liens.....	\$13.90
Unredeemed Liens End of FY .....	\$37,340.93

**TOTAL LIEN CREDITS.....\$90,941.06**

*Brenda A. Howe*, Tax Collector

# TOWN CLERK'S REPORT



December 31, 2008



Cash on Hand 1/1/2008.....\$105.00

Car Registrations – 569.....\$49,351.40

UCC Filings .....\$30.00

Dog Licenses – 110.....\$641.00

Marriage Licenses – 2.....\$90.00

Miscellaneous .....\$362.82

Filing fees

Photo copies

Tax Maps

Certified Copies of Vitals

Wetland Application

Civil Forfeitures

Return Check Charges



**TOTAL..... \$50,475.22**

**Total Remitted to Treasurer .....\$50,475.22**

Town Clerk Cash on Hand.....\$105.00

Tax Collector Cash on Hand.....\$195.00

**TOTAL CASH ON HAND .....\$300.00**

*Brenda Howe*, Town Clerk

## AUDITORS' REPORT

**We the undersigned have examined the accounts of  
Selectmen, Treasurer, Tax Collector, Town Clerk,  
and Trustees of Trust Funds and find them properly  
and correctly vouched.**

**January 27, 2009**

**Auditors**



*Holly J Conkey*  
*Martha Walker*

# 2008 REPORT OF CEMETERY COMMITTEE

On January 1, 2007, the revised ***TOWN OF DORCHESTER, NH, MUNICIPAL CEMETERIES, RULES & REGULATIONS*** went into effect. These rules eliminate the role of Cemetery Sexton and delegate those traditional roles to the Town Highway Department. New lot sizes have been somewhat changed and purchases of the Town's limited number of lots can be made through a Cemetery Trustee or the Town Clerk. Please note that the planting of new trees or shrubs in any Dorchester Cemetery is now regulated. The Cemetery Trustees strongly suggest that if you have family members buried in a Dorchester Cemetery you review a copy of the **Rules & Regulations** which may be obtained from the Town Clerk or one of the Cemetery Trustees.

In 2008 Cemetery Trustee, Kevin Wall was successful in visiting our town cemeteries. Kevin collected digital photos and GPS coordinates for various cemeteries. This project is on going.

In 2009 a tree removal program will commence in Cheever Cemetery. Also, the search to secure financing for a new Cheever Cemetery fence is on going.

The Cemetery Committee has four major concerns at this time:

1. The increasing costs of Dorchester Cemetery maintenance for only three of our fifteen (15) identified cemeteries. We have met with the Dorchester Selectboard and obtained permission to use volunteers to help us provide maintenance for the cemeteries if they use their own equipment (a municipal insurance requirement). If you would be interested in assisting with some cemetery maintenance projects, please contact one of the Trustees.



2. The limited number of suitable lots available for future burials. We have been discussing this problem with the Selectboard and some local landowners. If you may be interested in donating some flat or well drained land to the Town or you know of land you think might be appropriate, please talk with a Trustee or a member of the Selectboard.
3. Identifying appropriate burial markers for lots without headstones and obtaining appropriate lot markers to use in designating perimeters of lots.
4. Providing an easily read map locating designated cemeteries for the Historical Society and interested members of the Dorchester Community. This project will be done in conjunction with the Dorchester Conservation Commission.

### **2008 Total Expended: Cemeteries: \$1,974.99**

George C. Conkey II .....	\$471.00
Tina Danner .....	\$63.00
Equipment/Expenses.....	\$308.75
Martha Walker.....	\$512.00
Equipment/Expenses.....	\$768.00
FICA/Withholding – Withheld from Salaries & Wages .....	(\$43.99)
FICA/Withholding – Paid to Federal Govt.....	\$87.98



# DETAILED REPORT OF PAYMENTS

**EXECUTIVE.....\$72,905.06**

## **Executive Officers**

Conkey, David, Selectman, Salary .....	\$2,500.00
Cote, John, Selectman, Salary.....	\$2,500.00
Additional Wages & Exp. /Permit Officer.....	\$1,317.32
Franz, Albert J., Selectman, Salary.....	\$2,500.00
Additional Wages & Expenses .....	\$1,270.50
Howe, Brian, Treasurer, Salary .....	\$1,500.00
Additional Wages & Expenses .....	\$2,415.85
Grace, Jennifer, Deputy Treasurer .....	\$60.00
Howe, Brenda, Town Clerk, Salary .....	\$1,499.94
Town Clerk Fees.....	\$2,216.75
Additional Wages & Expenses .....	\$2,248.30
Oaks, Darlene, Deputy Town Clerk, Salary .....	\$1,337.50
Deputy Town Clerk, Fees .....	\$885.75
Howe, Brenda, Tax Collector, Salary .....	\$2,000.00
Tax Collector Fees .....	\$1,573.96
Additional Wages & Expenses .....	\$2,866.70
Oaks, Darlene, Deputy Tax Collector.....	\$60.00
Abell, Donna, Trustee of Trust Funds .....	\$100.00
Oaks, Darlene, Trustee of Trust Funds.....	\$100.00
Towne, Carol, Trustee of Trust Funds .....	\$100.00
Conkey, Holly, Auditor.....	\$150.00
Walker, Martha, Auditor .....	\$150.00
Expenses .....	\$5.77
FICA/Withholding Withheld from Salaries/Wages.....	\$(1,666.28)
FICA/Withholding Paid to Federal Govt. ....	\$4,379.35

## **Executive Expenses**

AT&T .....	\$446.44
Avitar Associates of New England.....	\$2,909.00
Earthlink .....	\$87.80
Fairpoint .....	\$652.60
Largent, John (web design).....	\$666.80
Landry, Linda (Secretary/Bookkeeper) .....	\$16,640.00

FICA/Withholding Withheld from Salaries/Wages.....	\$(3,472.96)
FICA/Withholding Paid to Federal Govt. ....	\$5,096.84
Local Government Center.....	\$434.00
Matthew Bender & Co. (Legal Books).....	\$663.15
NHCTCA/Dartmouth Lake Sunapee Regional.....	\$60.00
N.H. Electric Cooperative.....	\$192.18
N.H. Municipal Association (Dues) .....	\$578.68
N.H. Tax Collectors' Association.....	\$120.00
Price Digest .....	\$36.00
Rocky Branch Trading, LLC.....	\$691.55
Rumney Post Office .....	\$1,074.00
Staples (Office Supplies) .....	\$3499.89
Town of Peterboro (Boston Cane).....	\$105.00
Treasurer, State of New Hampshire .....	\$100.00
Verizon .....	\$282.68
Office Expenses.....	\$9,970.00

## **REGISTRATION/ELECTION .....\$4,675.89**

Abell, Donna, Ballot Clerk.....	\$110.00
Franz, Patricia, Ballot Clerk .....	\$205.00
Morrissey, John III, Ballot Clerk .....	\$340.00
Conkey, Holly, Supervisor.....	\$310.00
Limoges, Karen, Supervisor .....	\$510.00
Oaks, Darlene, Supervisor.....	\$926.12
Trought, Elizabeth, Supervisor .....	\$357.00
Howe, Brenda, Town Clerk .....	\$720.72
Burdette, Arthur, Moderator.....	\$266.73
Melanson, Henry, Moderator .....	\$268.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(256.41)
FICA/Withholding Paid to Federal Govt. ....	\$523.84
Burdette, Diana, ballot counter/election worker .....	\$122.20
Davis, Michelle, ballot counter .....	\$20.00
Grace, Scott, ballot counter .....	\$20.00
Hebert, Claudette, ballot counter .....	\$20.00
Howe Brian, ballot counter/election worker .....	\$50.00
Howe, Matthew, ballot counter.....	\$20.00

Trought, Joshua, ballot counter.....	\$20.00
Trought, William, ballot counter.....	\$20.00
Salmon Press (notices).....	\$27.00
The Pennysaver (notices).....	\$51.50
True Color Print & Design.....	\$24.19

## **FINANCIAL ADMINISTRATION ..... \$37.50**

Deluxe Business Systems (deposit slips).....	\$37.50
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## **REVALUATION OF PROPERTY ..... \$4,033.52**

Morrill, David (Current Use).....	\$304.25
Landry, Linda.....	\$700.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(56.94)
FICA/Withholding Paid to Federal Govt. ....	\$113.87
Avitar Associates of New England.....	\$65.00
Commerford, Nieder, Perkins (Assessors) .....	\$2,153.25
Ferrell, Evelyn.....	\$210.00
NH Association of Assessing Officials .....	\$20.00
True Color Print and Design .....	\$78.80
Office of Register of Deeds.....	\$445.29

## **LEGAL ..... \$4,500.07**

Mitchell, & Bates Professional .....	\$3,472.99
Mitchell Municipal Group, PA .....	\$590.31
Driveway Regulations/Litigation.....	\$2,815.72
General Government.....	\$1,684.35
Franz, A. John (Driveway Litigation).....	\$75.00
Franz, Patricia (Driveway Litigation).....	\$75.00
Landry, Linda (Driveway Litigation).....	\$260.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(26.78)
FICA/Withholding Paid to Federal Govt. ....	\$53.55

## **PLANNING & ZONING..... \$4,129.03**

Burdette, Arthur (Board of Adjustment).....	\$250.00
Burdette, Arthur (Planning Board).....	\$250.00
Conkey, David (Board of Adjustment) .....	\$250.00
Cote, John A. (Planning Board).....	\$250.00

Franz, Patricia (Planning Board).....	\$250.00
Hebert, Claudette (Board of Adjustment) .....	\$250.00
Howe, Michael (Planning Board) .....	\$250.00
Landry, Linda (Planning Board).....	\$250.00
Landry, Linda (Board of Adjustment Secretary).....	\$110.00
Landry, Linda (Planning Board/Board of Adj. Exp.) .....	\$200.40
Landry, Michael (Board of Adjustment) .....	\$250.00
Morrill, David (Board of Adjustment) .....	\$250.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(199.62)
FICA/Withholding Paid to Federal Govt. ....	\$886.41
The Pennysaver (notices).....	\$82.50
Valley News (notices) .....	\$59.34
Upper Valley Lake Sunapee Council.....	\$490.00

**GOVERNMENT BUILDINGS.....\$26,220.30**

Barrows, Christopher (Buildings & Grounds).....	\$1,600.00
Hebert, Claudette (Custodian) .....	\$1,235.00
Danner, Tina (Custodian) .....	\$72.00
Poitras, Clarence Jr. (Buildings & Grounds).....	\$16.00
Franz, John (Buildings & Grounds).....	\$210.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(239.71)
FICA/Withholding Paid to Federal Govt. ....	\$478.11
AT&T .....	\$275.36
Barrows, Christopher (Expenses).....	\$6.49
Belletetes Inc.....	\$43.43
Brown's Hardwoods Inc.....	\$1,950.00
Canaan Hardware .....	\$701.47
Dead River Co. (fuel).....	\$6,873.11
Dorchester Plumbing and Heating .....	\$3,060.83
Enfield Hardware .....	\$59.67
Fairpoint .....	\$305.62
Franz, J. Albert (Expenses).....	\$136.00
F.C. Hammond & Son Lumber Co.....	\$162.00
Hebert, Claudette (Expenses).....	\$24.82
K & R Portable Toilets.....	\$2,270.00
Legg's Logs .....	\$50.40
Mike Howe's Off-Road .....	\$1,126.50

N.H. Electric Cooperative.....	\$1,322.34
Posnanski, Al .....	\$340.00
Rands Do It Best.....	\$42.58
Rocky Branch Trading, LLC.....	\$411.23
Rte. 118 Automotive.....	\$40.00
Small Engine Technology .....	\$149.50
Tri-State Fire Protection (fire extinguishers).....	\$120.07
Venture Print (Sign) .....	\$304.00
Verizon.....	\$135.47
Yeaton Oil Co. (fuel).....	\$2,938.01
<b>CEMETERIES.....</b>	<b>\$1,974.99</b>
George C. Conkey, II.....	\$471.00
Danner, Tina .....	\$63.00
Equipment Expense .....	\$117.00
Walker, Martha .....	\$512.00
Equipment Expense .....	\$768.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(43.99)
FICA/Withholding Paid to Federal Govt. ....	\$87.98
<b>INSURANCE.....</b>	<b>\$29,080.75</b>
HealthTrust (health insurance) .....	\$21,222.27
Property/Liability.....	\$5,246.40
Workers' Compensation.....	\$2,537.08
Unemployment Compensation .....	\$75.00
<b>REGIONAL ASSOCIATION .....</b>	<b>\$25.00</b>
NH Health Officers Association.....	\$25.00
<b>SURPLUS PROPERTIES.....</b>	<b>\$190.10</b>
North Country News (advertising) .....	\$60.00
Valley News (advertising).....	\$130.10
<b>TAX DEED PROPERTIES.....</b>	<b>\$134.00</b>
KC Tire Recycling LLC .....	\$134.00
<b>TAX LIEN PROPERTIES .....</b>	<b>\$408.00</b>
Lynn W. Wheeler (Title Search) .....	\$408.00

<b>TOWN OF DORCHESTER (Lien Purchases)</b> .....	<b>\$44,616.22</b>
<b>TOWN REPORT</b> .....	<b>\$1,281.46</b>
Fred B. Estabrook Co. (printing).....	\$949.00
Landry, Linda (preparation) .....	\$360.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(27.54)
<b>TIMBER SURVEY</b> .....	<b>\$1,109.00</b>
Dennis Thorell (Town Forester).....	\$1,109.00
<b>PUBLIC SAFETY</b> .....	<b>\$22,506.07</b>
<b>Ambulance</b> .....	<b>\$5,500.00</b>
Canaan F.A.S.T .....	\$2,750.00
Warren/Wentworth Ambulance.....	\$2,750.00
<b>Fire Protection</b> .....	<b>\$7,954.00</b>
Town of Rumney .....	\$7,954.00
<b>Forest Fire Dept.</b> .....	<b>\$7.34</b>
<b>Emergency Management</b> .....	<b>\$4,286.60</b>
Expenses .....	\$286.00
Hubbard Consulting (grant money) ....	\$4,000.00
<b>Communications</b>	
Lakes Region Mutual Fire Aid.....	\$3,491.17
<b>Animal Control</b> .....	<b>\$1,266.96</b>
Conkey, Holly .....	\$35.00
Hebert, Claudette .....	\$305.00
FICA/Withholding Withheld from Salaries/Wages.....	\$(26.01)
FICA/Withholding Paid to Federal Govt. ....	\$52.03
Cardigan Veterinary Clinic .....	\$288.20
Hebert, Claudette .....	\$148.79
IDS (dog tags).....	\$76.26
Rands Do It Best.....	\$137.69
Upper Valley Humane Society.....	\$250.00
<b>HIGHWAYS &amp; STREETS</b> .....	<b>\$217,263.30</b>
Payroll .....	\$57,597.40
FICA/Withholding Withheld from Salaries/Wages.....	\$(18,500.72)
FICA/Withholding Paid to Federal Govt. ....	\$13,058.28
Paid to State of NH .....	\$8,970.00
N.H. Retirement .....	\$4,386.46
Town Maintenance .....	\$151,751.88

**SANITATION.....\$25,695.83**

**Administration**

Pemi-Baker Solid Waste District Dues .....\$441.07

Plymouth Village Water & Sewer.....\$100.00

**Solid Waste Disposal**

Town of Rumney, Transfer Station.....\$25,154.76

**HEALTH.....\$2,783.00**

Senior Citizens Council Inc.....\$800.00

Visiting Nurse Alliance VT & NH .....\$1,600.00

West Central Services.....\$383.00

**WELFARE.....\$9,643.47**

**Administration & Direct Assistance**

Landry, Linda, Director .....\$1,200.00

Franz, Patricia, Assistant Director .....\$60.00

FICA/Withholding Withheld from Salaries/Wages ..... \$(96.40)

FICA/Withholding Paid to Federal Govt.....\$289.16

Bailey, Pattie.....\$1,300.00

N.H. Electric Cooperative .....\$3,182.52

Patriot Fuels, Inc.....\$1,788.19

**Vendor Payments**

Tri-County Community Action.....\$1,300.00

Voices Against Violence .....\$500.00

**CAPITAL OUTLAY .....\$1,500.00**

**Building Restoration Grant Search**

Catelena Consulting, LLC .....\$500.00

**Public Works Grant Search**

Catelena Consulting, LLC .....\$500.00

**Cemeteries Grant Search**

Catelena Consulting, LLC .....\$500.00

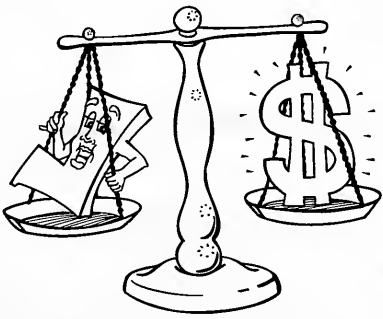
**REFUNDS.....\$1,613.40**

Ricciardi A.....\$1,613.40

Wargo, W.....\$92.40



<b>ABATEMENTS.....</b>	<b>\$762.47</b>
Zielinski.....	\$762.47
<b>DEBT SERVICE .....</b>	<b>\$191,940.00</b>
Tax Anticipation Loan Principal .....	\$191,000.00
Tax Anticipation Loan Interest .....	\$940.00
<b>NSF CHECK REDUCTIONS.....</b>	<b>\$139.00</b>
NSF Check Deposit Amount.....	\$123.00
NSF Check Bank Fee .....	\$16.00
<b>GRAFTON COUNTY TAXES .....</b>	<b>\$57,101.00</b>
<b>MASCOMA SCHOOL DISTRICT .....</b>	<b>\$379,082.94</b>
<b>TOTAL CHECKS &amp; TRANSFERS .....</b>	<b>\$1,105,351.37</b>
Less Purchase of Tax Liens .....	(\$44,616.22)
<b>TOTAL PAYMENT.....</b>	<b>\$1,060,735.15</b>



<b>Receipts January 1, 2008 thru December 31, 2008.....</b>	<b>\$1,093,054.33</b>
<b>Cash On Hand January 1, 2008.....</b>	<b>\$122,753.86</b>
<b>Total Available .....</b>	<b>\$1,215,808.19</b>
<b>Disbursements January 1, 2008 thru December 31, 2008 .....</b>	<b>\$1,060,735.15</b>
<b>General Fund.....</b>	<b>\$155,073.04</b>
<b>Cash on Hand December 31, 2008.....</b>	<b>\$155,073.04</b>

## 2008 ROAD MONEY DISTRIBUTION

### **PAYROLL.....\$65,511.42**

George C. Conkey II (Road Agent) .....	\$29,643.90
George C. Conkey II (Additional Wages) .....	\$1,140.00
Conkey, Daniel .....	\$470.00
Cote, John .....	\$146.00
Hebert, Claudette .....	\$32.00
Landry, Michael.....	\$137.50
Lassor, Brian.....	\$455.00
Lassor, Lynn.....	\$3,555.00
Poitras, Clarence Jr. ....	\$548.00
Stockwell, Dean.....	\$100.00
Walker, Gary .....	\$100.00
Walker, Larry .....	\$20,780.00
Wilkins, George .....	\$250.00
Yetman, David .....	\$240.00
FICA & Withholding Withheld from Salaries /Wages .....	(\$18,500.72)
FICA/Withholding Paid to Federal Govt. ....	\$13,058.28
State of NH (DHHS).....	\$8,970.00
NH Retirement System .....	\$4,386.46

### **GENERAL HIGHWAY EXPENSES.....\$10,444.28**

A.M. Rand Co.....	\$8.74
B-B Chain .....	\$1,589.85
Belletetes Inc. ....	\$114.20
Canaan Hardware.....	\$599.14
Conkey, Daniel .....	\$48.00
Howe, Brian.....	\$192.96
KC Tire Recycling LLC.....	\$120.70
Kelley Mackenzie Auto Parts .....	\$69.56
Kibby Equipment.....	\$561.58
Kirks Truck Auto & Tire Center .....	\$13.00
Lakes Region Two Way .....	\$327.75
Mike Howe's Off Road.....	\$55.00
NHPWMAP .....	\$25.00
North Country News (publishing bids) .....	\$60.00
Rands Do It Best Hardware. ....	\$615.85

Rocky Branch Trading, LLC .....	\$158.44
Sabil & Sons .....	\$1,168.49
Sanel Auto Parts.....	\$63.32
Sosmetal Products.....	\$132.71
Stay Safe Traffic Products, Inc. ....	\$262.85
The Pennysaver (publishing bids).....	\$176.00
Treasurer State of NH (signs) .....	\$100.00
Tri State Fire Protection (fire extinguishers) .....	\$120.08
UniFirst (uniforms) .....	\$2,711.50
Wise Guy's Auto Parts .....	\$1,149.56

**FUEL.....\$17,229.64**

Bradford/Pratt's Co. (diesel).....	\$13,792.16
Ryezak's One Stop & Oil Co.....	\$3,437.48

**INTERNATIONAL TRUCK EXPENSES.....\$9,649.19**

Jordan Equipment .....	\$2,283.36
Kevin Bolash Welding .....	\$1,873.11
Liberty International .....	\$889.11
Mike Howe's Off Road.....	\$523.50
Monroe Repairs .....	\$639.33
Northeast Tire Service, Inc. ....	\$1,903.40
Sabil & Sons .....	\$981.13
Rte. 118 Automotive .....	\$491.84
Wise Guys Auto Parts .....	\$64.41

**FORD 550 TRUCK EXPENSES.....\$4,929.50**

E.W. Sleeper Co.....	\$1,387.74
Jordan Equipment .....	\$616.58
Kevin Bolash Welding .....	\$794.55
Kirks Truck Auto & Tire Center .....	\$2,025.50
Irwin Zone .....	\$105.13

**CHEVROLET 5500 Expenses/Lease .....\$39,880.74**

Conkey, George .....	\$488.91
GMAC Financial Services.....	\$18,966.38
Kirks Truck Auto & Tire Center .....	\$375.00
Mike Howe's Off-Road .....	\$435.13
Northeast Tire Service, Inc. ....	\$461.39

Quirk Chevrolet .....	\$18,966.38
Rte. 118 Automotive .....	\$121.05
Sabil & Sons .....	\$66.50

## **FORD RANGER.....\$5,967.93**

Ford Motor Credit.....	\$4,995.48
Mike Howe's Off-Road .....	\$124.50
Monroe Repairs .....	\$134.79
Irwin Zone .....	\$375.20
Pemi Glass Company, LLC .....	\$225.00
Rte. 118 Automotive.....	\$112.96

## **CATERPILLAR LOADER.....\$21,048.12**

Caterpillar Financial Lease .....	\$12,169.35
Lakes Region Two-Way.....	\$465.55
Mike Howe's Off-Road .....	\$1,907.00
Northeast Tire Service, Inc. ....	\$62.00
Southworth-Milton Inc. ....	\$6,444.22

## **CASE LOADER.....\$95.44**

Townline Equipment.....	\$95.44
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## **OTHER EQUIPMENT & MAINTENANCE .....\$2,880.76**

AIRGAS. ....	\$186.37
Brian Howe.....	\$224.00
Dean Stockwell.....	\$28.94
George C. Conkey II.....	\$84.00
Joe's Equipment Service.....	\$599.95
Jordan Equipment.....	\$555.75
Kevin Bolash Welding.....	\$449.50
Merriam Graves.....	\$152.40
Mike Howe's Off-Road .....	\$564.85
Small Engine Technology.....	\$35.00

## **RENTALS.....\$8,021.42**

Carl Matthews Equipment .....	\$1,585.00
E.W. Sleeper .....	\$3,036.42
Owens Leasing Co.....	\$2,220.00
Upper Valley Equipment Rental, Inc. ....	\$1,180.00

<b>MAINTENANCE MATERIALS.....</b>	<b>\$16,414.38</b>
Cargill Incorporated (Salt).....	\$6,023.19
Ferguson (culverts).....	\$1,134.54
Larry Walker.....	\$4.00
Pike Industries Inc. ....	\$2,002.15
Warren Sand & Gravel.....	\$6,638.50
United Rentals .....	\$612.00

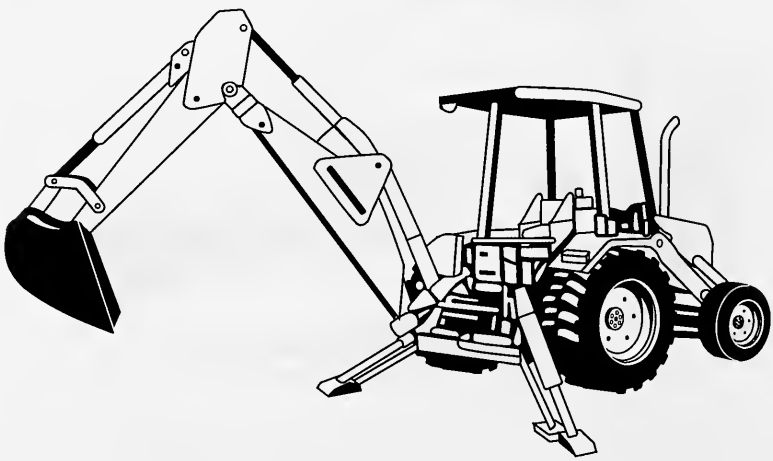
<b>SHOP EXPENSES .....</b>	<b>\$2,607.48</b>
Dead River Company .....	\$67.82
Fairpoint Communications .....	\$442.94
Mt. Carr Building Products, LLC.....	\$317.92
N.H. Electric Cooperative.....	\$1,415.64
Rochester Truck Repair LLC.....	\$110.22
Verizon.....	\$252.94

<b>CONTRACTED SERVICES .....</b>	<b>\$12,583.00</b>
Blaktop, Inc.....	\$8,500.00
Michael A. Landry.....	\$160.00
Richard Remacle Construction Co. ....	\$2,448.00
T.L.C. Tree & Crane Service .....	\$1,475.00



# 2008 ROAD MONEY DISTRIBUTION SUMMARY

PAYROLL .....	\$65,511.42
GENERAL HIGHWAY EXPENSES.....	\$10,444.28
FUEL.....	\$17,229.64
INTERNATIONAL TRUCK .....	\$9,649.19
FORD 550 TRUCK .....	\$4,929.50
CHEVROLET 5500 TRUCK .....	\$39,880.74
FORD RANGER TRUCK .....	\$5,967.93
CATERPILLAR LOADER.....	\$21,048.12
CASE LOADER .....	\$95.44
OTHER EQUIPMENT .....	\$2,880.76
RENTALS .....	\$8,021.42
MAINTENANCE MATERIALS.....	\$16,414.38
SHOP EXPENSES.....	\$2,607.48
CONTRACTED SERVICES .....	\$12,583.00
<b>TOTAL.....</b>	<b>\$217,263.30</b>



# Road Agent's Report

Dorchester has long been described as “unique” by its outside service providers, and state agencies. The Dorchester Highway Department deals with this “uniqueness” on a daily basis and realizes that it is that same “uniqueness” that makes Dorchester such a great place to live and raise a family.

The Dorchester Highway Department's first commitment is to Dorchester's residents, whether it be keeping the school bus routes plowed and sanded, well before the 1<sup>st</sup> run of the day, or making sure that residents, working “second shift”, make it home safely. The Highway Department is also responsible for making sure that the taxpayers of Dorchester, whether or not they live on a town maintained road, get the most out of their tax dollars. This is accomplished, not only by the careful monitoring of expenditures, but also by insuring that any damage done to town roads is documented, repaired and when appropriate back-charged to the appropriate party.

Repairing damaged roads is often an easy fix – a little material, replacement of a culvert and some ditching and we're back on the road again, unfortunately bridges are another matter. The State of New Hampshire carefully monitors municipal owned bridges; through site inspections at least once a year and often twice. The repair of a bridge is generally more than the Highway Department can handle and the cost can often run into the hundreds of thousands of dollars, so it is in the best interest of everyone to protect our bridges. The Dorchester Board of Selectmen have instituted a

policy of requiring the users of town bridges who exceed the state recommended weight limits to bond the bridges. This policy has proven very successful in not only protecting our town bridges, but also in monitoring their usage.

The Dorchester Highway Department has once again been forced to deal with not only “Mother Nature” and her quirky sense of humor, (diligent beavers, way-ward moose, and minute by minute changeable weather), but also the “crashing” economy and fate (just plain bad LUCK!). The high cost of diesel fuel, maintenance materials, and oil based products forced us to put many planned projects on indefinite HOLD. However, with the help of Larry Walker, a great deal was accomplished. Repairs to the “Old” North Dorchester Road were initiated in May 2008 and included the placement of “geo-fabric” and gravel in an area that has generally been wet. Culverts were replace, and gravel, stone and trap rock added to Cummins Pond Hill. In an effort to defray the cost of trucking and purchasing winter sand, the highway crew screened and stockpiled all the loose sand in the highway yard resulting in enough winter sand to sustain us through the winter. The Highway Department was allowed to try out a small road grader from E.W. Sleeper for several weeks, and the Selectmen agreed to rent it for an additional two weeks, enabling us to grade all of Dorchester’s gravel roads. Roadside mowing was accomplished with rented mowers and town labor. Early in September, three culverts along River Road were replaced and paving bids sought. Blaktop received the bid which included paving the culvert cuts on River Road, and Streeter Woods Road.



Heavy rains during the last part of July into the early part of August resulted in considerable damage to several roads in Dorchester. Several culverts failed along the North Dorchester Road requiring replacement, as well as a failed culvert at the end of Paul Smith Road. The heavy rains of August 6, 2008, resulted in the erosion of the ditches and subsequently the shoulders along Walker Hill as well as the erosion of the ditches and pavement along Bickford Woods Road. FEMA declared the rain/flood event a disaster on September 5, making Dorchester eligible for FEMA funds. Working with Selectman Cote, highway liaison, an application for FEMA funds was completed along with the required documentation. Late in November the town received \$13, 719.35 from FEMA. A portion of this was reimbursement for work completed, with the remaining funds, ±\$12,000, to be used this coming year to affect the following repairs: Walker Hill - Repair of the shoulders by adding aggregate (material). Bickford Woods Road - Replacement of failed culvert, grinding 50% of the pavement affected installation of geo-fabric and paving the affected area. These repairs will need to be completed by March 2010.

Rolling into November, the Highway Department was ready for winter; winter sand and salt was up and the trucks were ready roll. Both Larry and I were feeling pretty good about what we had been able to accomplish. Unfortunately on November 4, Election Day, while in Wentworth loading some lumber to repair a storage building, Larry Walker fell breaking his left leg. This injury has kept Larry laid up for the winter, but at the writing of this report, I am happy to say

he is making good progress and has even been seen checking in at the Highway Garage every now and then. Larry's expertise and knowledge of the town's equipment and roads is invaluable and sorely missed. With the help of Lynn Lassar and Michael Landry, I have managed to keep both trucks plowing and sanding. Hopefully, with the coming of warmer weather Larry will be able to join the Dorchester Highway Department once again, at whatever level he is up for.

Plans for 2009 include completing the FEMA work, continued ditching and culvert replacement and of course my personal goal; the rebuilding of Cheever Road. With the poor economy and an effort to hold budgets down, our only hope is that we receive some of the promised "stimulus" money or that we receive some grant money.

In closing, the Dorchester Highway Department is here for you, the people of Dorchester. If you require anything regarding town roads, please call the Highway Garage and leave a message (786-2385); and I will return your call as soon as I am able.

Respectfully submitted,  
George C. Conkey, II  
Road Agent

# Summary of the Dorchester 2008 Town Meeting

March 15, 2008 Town Meeting opened at 10:00 A.M.

Moderator Henry L. Melanson opened the meeting and gave instructions to the voters gathered. He then read Article 1 and the results of the 2008 Town Election.

**Article 1.** To choose by nonpartisan ballot all necessary  
Town officers for the ensuing year.

Results of the Town Elections held on March 11th, 2008:

Selectman for three (3) years – **A. John Franz - 105 Votes**

Treasurer for one (1) year - **Brian Howe - 130 Votes**

Town Clerk for one (1) year - **Brenda Howe - 139 Votes**

Tax Collector for one (1) year - **Brenda Howe - 137 Votes**

Trustee of the Trust Funds for three (3) years

**Carol Towne - 133 Votes**

Auditors for one (1) year (vote for two)

**Martha Walker - 118 Votes**

**Holly Conkey - 82 Votes**

Cemetery Trustee for three (3) years - **Kevin Wall - 6 Votes**

Planning Board for three (3) years

**Arthur Burdette – 127 Votes**

Highway (Road) Agent for three (3) years

**George C. Conkey II – 106 Votes**

Supervisor of Checklist for six (6) years

**Holly Conkey – 124 Votes**

Moderator for two (2) years – **Arthur Burdette – 29 Votes**

**Article 2.** To see if the Town will vote to continue, until rescinded by a vote of the Town, the Road or Highway Agent's Health Benefit Policy as adopted by the Selectmen on January 24, 2002, which provides that the Town will contribute 60% of the cost of a full family plan to a newly elected Highway Agent in year one of his/her term, 80% in year two and 100% in year three and thereafter upon his/her re-election.

By PETITION

Article 2 read by the Moderator.

Put on the floor by Brian Howe and Seconded by John Franz

Open to discussion.

John Franz presented an amendment: To assure community involvement, knowledge open discussion and fiscal responsibility in the planning of medical benefits and compensation the following amendment is offered:

**To see if the town will establish a committee of three (3) citizens, selected from a random drawing of volunteers and two selectmen, with input participation by the Road Agent to study and make recommendations on issues of salary compensation and medical and financial benefits. The recommendations are to be reported to the selectmen and presented for ratification at the Town Meeting of March 09**

Seconded by David Conkey

Open for discussion

John Franz explained need

Brian Howe explained why the petition article was put on the warrant. He explained the benefits of both insurance programs that were under discussion.

Betty Trought voiced her views on the amendment. If the article passed without amendment this would tie the Selectmen's hands. Selectmen would not be able to function properly.

After further discussion the Moderator had John Franz reread his amendment.

John Franz read Amendment

Ron Charrette questioned 2 Selectmen on the committee.

He recommended the Selectmen act only as advisory at this point because they would be making the final decision of what to put on the March 2009 Warrant.

Article read as amended

Moderator called for a hand count.

**28 -YES 25 - NO Amendment PASSED**

Betty Trought asked to amend the amendment as follows:

**To see if the town will establish a committee of three (3)**

**citizens, selected from a random drawing of volunteers, with two (2) Selectmen to serve as advisory and not voting members, with input participation by the Road Agent, to study and make recommendation on issues of salary compensation and medical and financial benefits. The recommendations are to be reported to the Selectmen and presented for ratification at the Town Meeting of March 2009.**

Seconded by William Trought

The amendment passed by voice vote

The moderator read the Article as amended and called for a voice vote.

**ARTICLE 2 PASSED as Amended**

A sign up sheet for the committee was circulated

**Article 3.** To see if the town of Dorchester will vote to raise the veteran's tax exemption from fifty dollars (\$50.00) annually to five hundred dollars (\$500.00) annually.

**By PETITION**

Moderator read Article 3

Put on the floor by John Morrissey and Betty Trought

Open for discussion

John Franz put an amendment on the floor to change Article 3 to read as follows:

**To see if the Town of Dorchester will vote to raise the veteran's tax exemption from fifty dollars (\$50.00) annually to one hundred (\$100.00) annually.**

Seconded by Brian Howe

Open for discussion

Brian Howe presented comparisons to other towns.

Regina Deming spoke in favor of raising benefit  
Monica Cox spoke about supporting veterans and asked  
about 5.5 veterans getting veterans' disability exemption.  
Brian Howe explained DRA's reasoning for only allowing half  
exemption. He also resented a petition requesting a paper ballot  
vote.

Paula Stone asked about comparing to Orange or Wentworth town  
exemption

Brian Howe explained that he put the comparison together using  
the large town of Concord, Londonderry, and Manchester to  
illustrate the disparity between costs to taxpayers in towns with  
small tax bases like Dorchester and towns with large tax bases.  
Also the large towns had people in their assessors' offices to  
provide information – small towns did not.

Carol Charrette, whose husband is a veteran, did not think it fair to  
ask neighbors to pay for their taxes.

David Morrill moved the question

Seconded by Michael Howe

Voted to move the question

Vote to move the question: **PASSED**

Moderator read the article as amended. Called for a vote by  
show of hands. 27-YES 25-NO

After more discussion the Moderator closed the article

Read as amended

Voted by paper ballot

**68 Votes cast: 49-YES 18-NO 1-not marked**

**ARTICLE 3 PASSED as Amended**

**Article 4.** Shall the Town of Dorchester vote to adopt the  
provisions of RSA 72:35-1-a “the optional tax credit for service-  
connected total disability, upon adoption by a city or town  
pursuant to RSA 72:27-a” and amend provisions to provide a  
credit available for the disabled veteran's credit to \$2,000.00. A  
credit is the amount deducted from the bill. Effective tax year  
2008

**By PETITION**

Moderator read the Article

Put on the floor by William Trought and David Morrill.

Open for discussion

David Morrill would like to amend to change the amount to **\$1,000.00 from \$2,000.00.**

Seconded by John Franz

David Morrill explained his reasons

Betty Trought spoke in favor of the \$2,000.00 or more

William Trought asked about the history of exemptions in town

John Franz said at least 20+ years

Arthur Burdette spoke in favor of \$2,000.00

David Morrill expressed concern about rising taxes

Monica Cox spoke in favor of maximum exemption

John Franz expressed concerns about the community's financial ability to pay.

Malcolm Ray thanked the veterans for their service

Motion to move the question by Betty Trought, Seconded by John Morrissey

**PASSED**

Article read as amended

Voice Vote **NO Amendment FAILED**

Article 4 read as warned

**ARTICLE 4 PASSED**

David Morrill questioned voice vote as he had requested a paper ballot and submitted the required signatures.

Moderator said he would disallow the voice vote and move to a paper ballot.

David Morrill withdrew paper ballot motion

**Article 5.** To see if the Town will vote to approve the following resolution to be forwarded to out State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Dorchester, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

**By PETITION**

Moderator read Article 5

Put on the floor by Betty Trought, Seconded by William Trought  
Open for discussion

Betty Trought explained the reason she submitted the Article for the Warrant

David Morrill made a motion to table the Article

John Franz spoke in favor of the Article

William Trought spoke in favor of the Article

Betty Trought stressed the need

No one seconded the Motion

Moderator moved the question

Article was read as warned.

**ARTICLE 5 PASSED**

**Article 6.** To see if the Town will vote to raise and appropriate the sum of four hundred thirty-six thousand, ninety dollars (\$436,090.00) to defray Town charges

Moderator read Article 6

Put on the floor by John Franz and David Conkey

Open for discussion

John Franz explained high increases in fuel and welfare costs

Betty Trought questioned Salaried Officers getting additional wages

Brian Howe cited examples of doing jobs not related to positions held

Betty Trought would like to see those jobs posted so people can volunteer.



Brian Howe asked to amend article. Motion to Amend Article 6 so that it reads as follows:

**To see if the Town will vote to raise and appropriate the sum of four hundred forty-two thousand, ninety dollars (\$442,090.00) to defray Town charges. Six thousand dollars (\$6,000.00) of which shall be added to the amount posted to line 4312 – Highways and Streets of the published 2008 budget to increase each step of the Highway Agent’s salary scale which was adopted in 2002 and amended in 2007, by \$5,000.00 as follows:**

<b>1<sup>st</sup> year</b>	<b>-----\$32,000.00</b>
<b>2<sup>nd</sup> year</b>	<b>-----\$32,810.00</b>
<b>3<sup>rd</sup> year</b>	<b>-----\$34,644.00</b>

**And to provide one thousand dollars (\$1,000.00) to offset the related increases in the Town’s portion of FICA and retirement payments.**

Seconded by Michael Howe

David Morrill spoke against the amendment

John Franz spoke against the amendment

Brian Howe explained reasons for amendment was the fact the Selectmen had inserted only one article in six (6) years to raise the Road Agent’s salary by 3.49%, which did not begin to cover the cost of inflation. The \$5,000.00 increase and the \$1,000.00 passed in 2007 amount to an annual 3.25% increase over the 6 year period.

Ron Charrette spoke

David Morrill questioned if passed can the money be designated or just go into the general fund

After more discussion

John Franz moved the question

Seconded by David Conkey

Moderator read the article as amended

Voice Vote – **NO**

Moderator read the Article as warned

**PASSED** as warned

Betty Trought asked about having more information available before the Budget Hearing.

**Article 7. To act upon any other business that may legally come before said meeting.**

Article 7 read by the Moderator

Open for discussion

Linda Landry thanked the Treasurer, Town Clerk/Tax Collector, and Selectmen for their efforts in moving the Town's Fund Balance from -\$45,000 on 12-31-2006 to a +\$54,000.00 on 12-31-2007.

Monica Cox asked what would happen with the monies left in the town coffers.

Brian Howe explained

John Franz spoke about improvements to the Town Web Site. He read a plaque in recognition of service on the Planning Board to David DeVall. He presented a plaque to Hank Melanson for service as Moderator for the Town. David Yetman thanked Hank Melanson for his patience with the town's people.

John Franz presented Malcolm Ray with the BOSTON POST CANE for being the oldest citizen in Dorchester.

Michael Landry congratulated the Road Agent, George Conkey and Larry Walker on a job well don this year.

Meeting closed at 12:49 P.M.

**Submitted by Brenda Howe,  
Town Clerk of Dorchester, NH**

# **DORCHESTER PLANNING BOARD 2008**

The Dorchester Planning Board began 2008 under the capable Chairmanship of Michael Howe. Long time Planning Board member David DeVall was unable to complete his term due to moving from the area, his position on the Planning Board was filled by alternate Arthur Burdette, until March, when he was elected to a 3 year term. Adam McAlister was appointed to serve as alternate. With a full Board in place we were ready for what turned out to be a very active year.

March brought the first of two approved minor subdivisions. The first called for the subdivision of Lot #4-321.2; a 13.7 acre lot located on Hearse House Road belonging to Christopher Curtis. The subdivision created two lots, one lot consisting of 2.47 acres and a second lot consisting of 11.2 acres. The final hearing on the Subdivision was held in May, and due to careful scrutiny and adherence to Dorchester's Subdivision Regulations along with a good working relationship with Cardigan Mountain Land Surveys out of Orange, the Subdivision was approved unanimously. The second approved Minor Subdivision called for the subdivision of Lot #4-323.1; a 13.86 acre lot located on Cheever Road belonging to Dorchester Holdings, LLC. The subdivision created 3 lots. Once again the subdivision won unanimous approval and will prove to be beneficial to both the owner and the Town.

Two other proposed subdivisions never made it to the Public Hearing stage, having not met one of the key elements of Dorchester's Land Use Regulations: No lot shall be created which does not have at least 200 feet of frontage on a Class V public road. The owners of these two lots have the option of

appealing the ruling to the Dorchester Board of Adjustment.

Planning Board Member, Arthur Burdette who also serves as Dorchester's Emergency Management Director presented the Planning Board with a new challenge – ***To make flood insurance available to Dorchester residents.*** Mr. Burdette outlined the steps Dorchester must take to participate in the National Flood Insurance Program. In order for this to become a reality Dorchester would have to adopt a Floodplain Management Ordinance. The drafting and presentation of this ordinance would become a priority for the Dorchester Planning Board, as it would need to be presented to the voters for approval at the March 2009 Town Meeting. Work began in earnest with the meeting of June 11, when Jennifer Gilbert, Assistant State Coordinator, National Flood Insurance met with Planning Board. Ms. Gilbert explained that there is no Federal law that requires a town to join the program and town participation is voluntary. However, the benefits to the town and its citizens are:

- By participating in the program, all citizens of Dorchester are provided with the opportunity to purchase flood insurance to protect themselves from flood losses.
- If FEMA (Federal Emergency Management Agency) has designated areas in Dorchester as being flood-prone, and Dorchester has not joined NFIP, there will be no financial assistance for buildings/properties in flood hazard areas. In the past, Dorchester has received funds from FEMA to repair flood damage.

Currently there are several areas, in Dorchester, designated by FEMA as “flood prone”; these areas are relatively small in area and are not heavily populated. The steps Dorchester would need to take to join NFIP were:

- Submit an Application for Participation; the application requires the town's name, person responsible for

administering the community's floodplain management program, a place designated for public inspection of floodplain maps, and estimates of land area, population, and number of structures in and outside the floodplain.

- The town must adopt a Resolution of Intent, which indicates an explicit desire to participate in the NFIP and commitment to recognize flood hazards and carry out the objectives of the Program.
- The town must adopt and submit floodplain management regulations that meet or exceed the minimum floodplain management requirements of the NFIP.

The Application for Participation and the Resolution of Intent were drafted and approved by the Dorchester Board of Selectmen during the following months. It was decided, by the Planning Board, to draft a "stand alone" floodplain ordinance; an ordinance that would work in tandem with Dorchester's building permitting process. Dorchester's Floodplain Management Ordinance can be found at the end of this report. The Planning Board urges you to become familiar with this ordinance, review the maps that indicate "flood prone" areas in Dorchester, and most important of all please vote to approve this ordinance on March 10, 2009 so you and your neighbors can purchase flood insurance through the National Flood Insurance Program.

Respectfully submitted,  
Dorchester Planning Board

# **TOWN OF DORCHESTER FLOODPLAIN MANAGEMENT ORDINANCE**

## **SECTION I – PURPOSE**

Certain areas of the Town of Dorchester, New Hampshire are subject to periodic flooding, causing serious damage to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968. Therefore, the Town of Dorchester, New Hampshire has chosen to become a participating community in the National Flood Insurance Program, and agrees to comply with the requirements of National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as detailed in this Floodplain Management Ordinance.

This Ordinance establishes a permit system and review procedure for development activities in the designated flood hazard areas of the Town of Dorchester, New Hampshire.

## **SECTION II – ESTABLISHMENT**

This ordinance, adopted pursuant to the authority of RSA 674:16, shall be known as the Town of Dorchester Floodplain Management Ordinance.

The following regulations in this ordinance shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its “Flood Insurance Study for Grafton County, NH” dated February 20, 2008, or as amended, together with the associated Flood Insurance Rate Maps dated February 20, 2008, or as amended, which are declared to be a part of this ordinance and are hereby incorporated by reference.

## **SECTION III – PERMITS**

All proposed development in any special flood hazard area shall require a permit.

## **SECTION IV – CONSTRUCTION REQUIREMENTS**

The Board of Selectmen shall review all building permit applications for new construction or substantial improvement to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in a special flood hazard area, all new construction or substantial improvements shall:

- a. be designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy,
- b. be constructed with materials resistant to flood damage,
- c. be constructed by methods and practices that minimize flood damages,
- d. be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

## **SECTION V – WATER AND SEWER SYSTEMS**

Where new or replacement water and sewer systems (including on-site systems) are proposed in a special flood hazard area, the applicant shall provide the Board of Selectmen with assurance

that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

## **SECTION VI – CERTIFICATION**

For all new substantially improved structures located in special flood hazard areas, the applicant shall furnish the following information to the Board of Selectmen:

- a. The as-built elevation (in relation to NGVD) of the lowest floor (including basement), including whether or not such structures contain a basement.
- b. If the structure has been floodproofed, the as-built elevation (in relation to NGVD) to which the structure was floodproofed.
- c. Any certification of floodproofing.

The Board of Selectmen shall maintain the aforementioned information for public inspection, and shall furnish such information upon request.

## **SECTION VII – OTHER PERMITS**

The Board of Selectmen shall not grant a building permit until the applicant certifies that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.



## **SECTION VIII – WATERCOURSES**

1. In riverine situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands Bureau of the New Hampshire Department of Environmental Services and submit copies of such notification to the Board of Selectmen, in addition to the copies required by the RSA 482 –A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Board of Selectmen, including notice of all scheduled hearings before the Wetlands Bureau.
2. The applicant shall submit to the Board of Selectmen certification provided by a registered professional engineer assuring that the flood-carrying capacity of an altered or relocated watercourse can and will be maintained.
3. The Board of Selectmen shall obtain , review, and reasonably utilize any floodway data available from Federal, State, or other sources as criteria for requiring that all development located in Zone A meet the following floodway requirement:

“No encroachments, including fill, new construction, substantial improvement, and other development are allowed within the floodway that would result in any increase in flood levels within the community during the base flood discharge.”

## **SECTION IX – SPECIAL FLOOD HAZARD AREAS**

1. In Zone A the Board of Selectmen shall obtain, review, and reasonably utilize any 100-year flood elevation

data available from any federal, state or other source including data submitted for development proposals submitted to the community (i.e. subdivisions, site plan approvals).

2. The Board of Selectmen's 100-year flood elevation determination will be used as criteria for requiring in Zone A that:
  - a. All new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100-year flood elevation.
  - b. That all new construction or substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the 100-year flood level; or together with attendant utility and sanitary facilities, shall:
    - (i) be floodproofed so that below the 100-year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
    - (ii) have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and
    - (iii) be certified by a registered professional engineer or architect that the design and methods of construction are in accordance

with accepted standards of practice for meeting the provisions of this section.

- c. All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the 100-year flood elevation; and shall be securely anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.
- d. All recreational vehicles placed on sites within Zone A shall either:
  - (i) be on the site for fewer than 180 consecutive days;
  - (ii) be fully licensed and ready for highway use; or,
  - (iii) meet all standards of Section III of this ordinance and the elevation and anchoring requirements for “manufactured homes” in Section IX (2) (c) of this ordinance.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

- e. For all new construction and substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements:
- (i) the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage;
  - (ii) the area is not a basement; and
  - (iii) shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.

## **SECTION X – VARIANCES AND APPEALS**

1. Any order, requirement, decision or determination of the Board of Selectmen made under this ordinance may be appealed to the Board of Adjustment as set forth in RSA 676:5
2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I (b), the applicant shall have the burden of showing in addition to the usual variance standards under state law that:
  - a. the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense;
  - b. if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result; and
  - c. the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Board of Adjustment shall notify the applicant in writing that:
  - a. the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and
  - b. such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with a record of all variance actions.

4. The community shall:

- a. maintain a record of all variance actions, including their justification for their issuance; and
- b. report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator.

## **SECTION XI – DEFINITIONS**

The following definitions shall apply only to this Floodplain Management Ordinance, and shall not be affected by the provisions of any other ordinance of the Town of Dorchester.

1. "Area of Special Flood Hazard" is the land in the floodplain within the Town of Dorchester subject to a one-percent or greater possibility of flooding in any given year. The area is designated as Zone A on the FIRM.
2. "Base Flood" means the flood having a one-percent possibility of being equaled or exceeded in any given year.
3. "Basement" means any area of a building having its floor subgrade on all sides.
4. "Building" – see "structure."
5. "Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavating

or drilling operation or storage of equipment or materials.

6. "FEMA" means the Federal Emergency Management Agency.
7. "Flood" or "Flooding" means an general and temporary condition of partial or complete inundation of normally dry land areas from:
  - a. the overflow of inland or tidal waters, or
  - b. the unusual and rapid accumulation or runoff of surface waters from any source.
8. "Flood Insurance Rate Map" (FIRM) means a official map of a community, on which the Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.
9. "Flood Insurance Study" (FIS) means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e. mudflow) and/or flood-related erosion hazards.
10. "Floodplain" or "Flood-prone area" means any area susceptible to being inundated by water from any source (see definition of "Floodway.")
11. "Flood proofing" means any combination of structural and non-structural additions, changes, or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property,

water and sanitation facilities, structures and their contents.

12. “Floodway” – see “regulatory Floodway.”
13. “Functionally dependent use” means a use that cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities.
14. “Highest adjacent grade” means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
15. “Historic Structure” means any structure that is:
  - a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior), preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
  - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district, preliminarily determined by the Secretary to qualify as a registered historic district;



- c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
  - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
    - i. by an approved state program as determined by the Secretary of the Interior, or
    - ii. directly by the Secretary of the Interior in states without approved programs.
16. "Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.
17. "Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days.

This includes manufactured homes located in a manufactured home park or subdivision.

18. “Manufactured Home Park or Subdivision” means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
19. “Mean sea level” means the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum to which base flood elevations shown on a community’s Flood Insurance Rate Maps are referenced.
20. “New construction” means, for the purposes of determining insurance rates, structures for which the start of construction commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, new construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.
21. “100-year flood” – see “base flood”
22. “Recreational Vehicle” is defined as a vehicle:
  - a. built on a single chassis;
  - b. of 400 square feet or less when measured at the largest horizontal projection;

- c. designed to be self-propelled or permanently towable by a light duty truck; and
  - d. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.
23. “Regulatory floodway” means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.
24. “Special Flood hazard area” – see “Area of Special Flood Hazard”
25. “Start of Construction” includes substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and /or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds

not occupied as dwelling units or part of the main structure.

26. "Structure" means for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.
27. "Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
28. "Substantial Improvement" means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal:
  - a. the appraised value prior to the start of the initial repair or improvement, or
  - b. in the case of damage, the value of the structure prior to the damage occurring.

For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures that have incurred substantial damage, regardless of actual repair work performed. The term does not, however,

include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a “historic structure,” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.”

29. “Violation” means the failure of a structure or other development to be fully compliant with the community’s flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required under Section VI or Section IX (2)(b) of this ordinance is presumed to be a violation until such time as that documentation is provided.

30. “Water surface elevation” means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, where specified, of floods of various magnitudes and frequencies in the floodplains.

## **SEVERABILITY SECTION**

The invalidity of any section or provision of this Ordinance shall not invalidate any other section or provision thereof.

## **GREATER RESTRICTER SECTION**

If any provision of this ordinance differs or appears in conflict with any other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall be controlling.

## **ENFORCEMENT SECTION**

It shall be the duty of the Board of Selectmen (or their designee) to enforce and administer the provisions of this Ordinance in accordance with RSA 676.





# **Dorchester Planning Board Meetings 2009**

**2nd Wednesdays**

**7:00 P.M.**

**Town Office**

**January 14**

**February 11**

**March 11**

**April 8**

**May 13**

**June 10**

**July 8**

**August 12**

**September 9**

**October 14**

**November 11**

**December 9**

# Animal Control Officer's Report

Another year has passed, and this year to say the least, has been both challenging and rewarding at the same time. I would like to thank the town's people for being responsible animal owners and for allowing me to conduct my duties in keeping order and providing accountability. With the "trying" economic times that all our residents are feeling, I would like to commend you all in keeping up with the requirements of a pet owner. When I am called upon to do my duty, I am acting under NH RSA's. The enforcement of these statues, to keep order and peace, has proven to be vital in keeping Dorchester an attractive rural community in which to live.

In the fall of 2008, I was involved in the process of completing an Emergency Operation Plan for Dorchester. The Emergency Operation Plan includes an extensive section dealing with the care and maintenance of ALL animals within Dorchester's boundaries during a man-made or natural emergency. I will be including a form with the Town's inventories, sent out annually in April, to be completed by all animal owners. This will allow me, in an event of an emergency; to do my job with ease and to effectively help in these emergency situations. I'm asking for your full support and if you have any questions or if you need help in completing this form; please call me.

During the period between March 2008 and the writing of this report, I have had numerous calls that have impacted several residents in numerous ways. There have been situations where I have assisted town residents with nuisance complaints, assisted in the placement of animals put up for adoption and the removal of a dangerous trained attack dog that had been abandoned. I have experienced the disadvantages of people dropping off cats,



kittens and dogs in isolated areas of Town. I have worked with the Upper Valley Humane Society in placing these animals, when appropriate, in loving homes.

I would like, at this time, to remind the members of our fine community that, during these tough economic times, there is help available. Several of these resources are local and can be of assistance in many different ways. Please contact me to learn more about these programs. Do not hesitate to contact me at any time if you have questions. I'm here for the people of Dorchester, to protect and serve, and I take great pride in my job.

Respectfully Submitted,  
*Cookie Hebert*  
*ACO Town of Dorchester*  
**603-523-7803**



**2008 REPORT OF TRUST FUNDS**

**CAPITAL RESERVE FUNDS**

**Town Building Fund**

Balance 12/31/07 .....	\$6,899.54
New Funds 2008.....	\$0.00
Expended 2008 .....	\$0.00
Interest 2008 .....	\$55.48
Balance 12/31/08 .....	\$7,024.02

**Highway Equipment & Maintenance Fund**

Balance 12/31/07 .....	\$6,078.96
New Funds 2008.....	\$0.00
Expended 2008 .....	\$0.00
Interest 2008 .....	\$243.41
Balance 12/31/08 .....	\$6,322.37

**Bridges Fund**

Balance 12/31/07 .....	\$506.14
New Funds 2008.....	\$0.00
Expended 2008 .....	\$0.00
Interest 2008 .....	\$2.78
Balance 12/31/08 .....	\$508.92

**Property Revaluation Fund**

Balance 12/31/07 .....	\$381.73
New Funds 2008.....	\$0.00
Expended 2008 .....	\$0.00
Interest 2008 .....	\$2.07
Balance 12/31/08 .....	\$383.80

# CEMETERY TRUSTS

## **Lucy Hazen & Sanborn Kimball Fund**

Balance ~ 12/31/07 .....	\$303.75
Interest ~ 2008 .....	\$2.42
Balance ~ 12/31/08 .....	\$306.16

## **Scott Burleigh Fund**

Balance ~ 12/31/07 .....	\$919.02
Interest ~ 2008 .....	\$7.39
Balance ~ 12/31/08 .....	\$935.64

## **Paul Hutchinson Fund**

Balance ~ 12/31/07 .....	\$1,546.15
Interest ~ 2008 .....	\$12.31
Balance ~ 12/31/08 .....	\$1,558.46

## **J.C. Davenport Fund**

Balance ~ 12/31/07 .....	\$221.86
Interest ~ 2008 .....	\$1.77
Balance ~ 12/31/08 .....	\$223.63

## **Joseph & Katherine Grochocki Fund**

Balance ~ 12/31/07 .....	\$389.13
Interest ~ 2008 .....	\$3.10
Balance ~ 12/31/08 .....	\$392.22

## **Town Cemetery Fund**

Balance ~ 12/31/07 .....	\$2,444.62
Interest ~ 2008 .....	\$19.46
Balance ~ 12/31/08 .....	\$2,464.08

## **All Cemeteries Fund**

Balance ~ 12/31/07 .....	\$2,285.24
Interest ~ 2008 .....	\$20.58
Balance ~ 12/31/08 .....	\$2,605.82

# **Upper Valley Lake Sunapee Regional Planning Commission**

The Commission is one of nine regional planning commissions in New Hampshire created to coordinate all aspects of planning, act as a liaison between local and state/federal agencies and provide advisory technical assistance on land use issues. We serve 27 communities from Piermont to Charlestown along the Connecticut River and from Wilmot to Washington to the east.

Over the past year the Commission has expended a significant amount of energy increasing visibility, public relations and identifying the needs of the communities, ultimately aimed at building stability and capacity in order to better address land use issues that are important to the long-term sustainability of the communities within the region. The Commission experienced a year of transition and expansion as it hired a Geographic Information Systems Analyst to provide mapping services and a new Executive Director to provide leadership and guidance.

Revenue for the Commission was \$565,964 for RY08. A large percentage of this funding comes from the Unified Planning Work Program utilizing Federal Highway Administration funding through the NH Department of Transportation. Other state and federal funding sources include the NH Department of Environmental Services, the NH Department of Safety – Homeland Security and Emergency Management, and the Office of Energy and Planning. Member communities and counties provide membership dues. In FY 2008 this allowed the Commission to leverage approximately \$250,000 in state and federal funds, and provided with the Commission with just over 15% of its revenue.

The Commission consists of representatives appointed by the leadership of each member municipality or county. These Commissioners represent your community's interests in the work the Commission does. The Commission had ten new Commissioners appointed by various municipalities and counties expanding resources and expertise within its leadership and demonstrating considerable renewed interest in regional collaboration. Additionally, Grafton County became a member of the Commission this year.

Some of this year's highlights include completion of the Route 120 Phase I Corridor Study in Lebanon and Hanover and a number of Human Transit Coordination plans and Hazard Mitigation plans. The Commission assisted communities in developing Master Plans in Claremont, Cornish, Acworth, Enfield and Lyme which will enable communities to better align their policies and land use decisions with the goals expressed through community participation. Direct planning assistance was made available to Planning Boards in Orford, Wilmot and Springfield, and regulatory review and ordinance assistance was provided to Claremont, Plainfield, Springfield and Washington.

The Commission provides a significant amount of hours of technical assistance to communities that inquire about specific local issues, data requests or needed resources. The communities of Croydon, Lempster, Goshen, Cornish, Charlestown, New London, Hanover, Sunapee, Lebanon, Grantham, Dorchester, Newport, Unity, Orange, Enfield, Piermont, Plainfield and Leominster all took advantage of these services this past year. This past year we also received inquiries for assistance from regional and other organizations including the Sugar River Conservation Council, Connecticut River Joint Commissions, Mascoma River Watershed Council, Lake Sunapee Advisory Committee, The Nature Conservancy and Dartmouth College.

# Pemi-Baker Solid Waste District 2008 Annual Report

The Pemi-Baker Solid Waste District met five (5) times during 2008. This past year District programs provided residents access for proper disposal of their household hazardous wastes (HHW), paint, fluorescent light bulbs, antifreeze and rechargeable batteries.

## Participation Results

The District held two (2) one-day HHW collections in 2008 (Lisbon and Plymouth). 204 vehicles serving an estimated 490 residents took part in the "program". This was an increase of 24 vehicles from 2007. There were also towns that brought waste that had been dropped off at their transfer stations since the last collections held in the fall of 2007

Table 1. 2008 Participation Results

Year	# of Collections	Program Population	# of Vehicles	Est. Population Served *	Percentage of Population Served (est.)
2008	2	29,971	204	490	1.63%

Table 2. 2004 – 2008 Participation Results

Year	# of Collections	Program Population	# of Vehicles	Est. Population Served *	Percentage of Population Served (est.)
2004	3	26,627	253	607	2.27%
2005	3	26,627	209	502	1.88%
2006	3	26,627	386	926	3.48%
2007	2	29,971	180	432	1.44%
2008	2	29,971	204	490	1.63%

\* Derived by multiplying the number of vehicles by 2.4 (the average household size)

## Program Costs

The total cost for disposal for the one-day collection program was \$28,680, which was a 27% increase from 2007. Income to offset this expenditure was received from participating non-District towns (\$2,875) and the NHDES HHW grant program (\$7,300), resulting in a net cost of \$18,505. The cost increase for the 2008 program can be attributed to three factors; (1) increase in the amount of non-processable paints collected, (2) an increase in the amount of pesticides collected, and (3) a significant increase in the charges associated with the Materials Recovery Fee (MRF) - see table 5. The MRF correlates

with the price of diesel fuel. Due to high diesel prices at the time of the collections, the District was assessed a fee rate of 17.5%. The rise in the amount of money the District has paid in MRFs in recent years is a concern. As part of a coordinated program with North County Council (NCC), the District will be looking at proposals from a number of HHW contractors to determine if there are more cost effective means to manage the one-day collection program in 2009.

**Table 3. 2008 Program Costs**

Year	Program Pop.	# of Vehicles	Est. Population Served	Total Costs (Disposal & Fees)	Cost/ Capita	Cost/ Vehicle
2008	29,971	204	490	\$28,680	\$.96	\$141

**Table 4. 2004 – 2008 Program Costs**

Year	Program Pop.	# of Vehicles	Est. Population Served	Total Costs (Disposal & Fees)	Cost/ Capita	Cost/ Vehicle
2004	26,627	253	607	\$22,342	\$.84	\$88
2005	26,627	209	502	\$22,015	\$.83	\$105
2006	26,627	386	926	\$30,980	\$1.16	\$80
2007	29,971	181	432	\$22,500	\$.75	\$124
2008	29,971	204	490	\$28,680	\$.96	\$141

**Table 5. Breakout of HHW Costs (2006 – 2008)**

Year	# of Collection	Disposal Costs	Site Set-up Fees	Materials Recovery Fees	MRF Rate	Total Costs
2006	3	\$25,100	\$2,700	\$3,090	11%	\$30,890
2007	2	\$18,300	\$1,800	\$2,300	11.5%	\$22,400
2008	2	\$22,500	\$1,900	\$4,300	17.5%	\$28,700

An estimated 37,000 pounds of material was collected in this year's program, approximately 7% more than in 2007. The cost per pound was \$0.77

Table 7. 2008 Waste Volumes Collected

Year	# of Vehicles	Est. Population Served	Total Pounds	Total Costs (Disposal & Fees)	lbs/Vehicle	lbs/ "Participant"	Cost/lb.
2008	204	490	37,100	\$28,680	182	76	\$.77

Table 8. 2004-2008 Waste Volumes Collected

Year	# of Vehicles	Est. Population Served	Total Pounds	Total Costs (Disposal & Fees)	lbs/Vehicle	Lbs/ "Participant"	cost/lb.
2004	253	607	32,176	\$22,342	127	53	\$.69
2005	209	502	33,090	\$22,015	158	66	\$.66
2006	386	926	45,408	\$30,980	118	49	\$.68
2007	181	432	34,528	\$22,500	191	80	\$.65
2008	204	490	37,100	\$28,680	182	76	\$.77

In 2009, residents from District communities will be able to participate in at least two one-day collections. NCC is hoping to secure a third location as well. The exact dates and locations have not been set at this time, but collections will be held sometime in late summer or early fall. In conjunction with the one-day collection program, many towns collected paint, used-oil, fluorescent light bulbs, antifreeze and rechargeable batteries at their municipal facilities. These programs typically provide less expensive recycling options while offering residents more opportunities to properly dispose of their hazardous materials. Residents should contact their local recycling center or town office to see what programs are available in their community.

The District dealt with legislative issues as well. HB 1429, which would have impacted landfill operations in New Hampshire, posed serious concerns to the District. As drafted, HB 1429 had the potential to decrease landfill capacity in the State, decreasing competition, which could lead to disposal and transportation costs. The District sent a letter to the Senate Energy, Environment and Economic Development Committee in opposition to HB 1429 and some members testified in opposition as well. The bill reemerged from committee hearings as HB 1471, a directive to the Department of Environmental Services to prepare a plan and proposal for legislative action in the 2009 legislative session addressing a number of items relating to solid waste management.



2009 will likely be a challenging year for many municipal recycling programs as they deal with budget issues and the recent slump in the prices paid for recyclables. However, the District is very fortunate to have a knowledgeable and innovative group of facility operators and committee representatives. If your town has questions issues, or concerns you would like to address please be sure to use the resources you have at your availability. Citizens interested in participating in the development of the District's programs are also welcomed to attend the District meetings. Information regarding the place and time of the meetings is available at all municipal offices or at NCC.

Respectfully submitted,  
Robert Berti,  
Chairman, PBSWD



# **Report to the People of District One**

## **By**

### **Ray Burton, Councilor District One**

As I start my 31<sup>st</sup> and 32<sup>nd</sup> years of service to this large Northern Council District, I am hopeful and excited for new opportunities for rural America. With a new administration in Washington new economic programs are in the future. Our role at the state, county and local level is to have justified applications that will be used to stimulate job retention and creation. County and regional economic development councils coupled with community action agencies will be putting these new initiatives to work.

The NH Congressional Delegation – Senator Judd Gregg, Senator Jeanne Shaheen, Congressman Paul Hodes and Congresswoman Carol Shea Porter joining other Northeastern states of Maine, Vermont, New York and other New England Congressmen can cause new resources to become available. I urge that we, at the state, county and local levels of government, step up with our concerns and let them know our needs.

2009 will start another year of the 10-year NH Highway Transportation Planning process working through the Regional Planning Commissions. Transportation Enhancement and Congestion Mitigation Air quality grants are back in play. Contact William Watson at NH DOT for details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2009 session of the NH House and Senate will be a trying time with proposed cutbacks and how to still provide and meet constitutional and statutory needs. Be watchful of proposed legislation passing costs to county and local levels of

government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested please send your resume to Governor John Lynch, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603)271-2121.

A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

My office has available informational items; NH Constitutions, tourist maps, consumer handbooks, etc. I send, via email, a Monday morning schedule. Send me your email address to be added to the list if you'd like at [rburton@nh.gov](mailto:rburton@nh.gov).

Please contact my office any time I can be of assistance to you.

*Towns in Council District #1*

**CARROLL COUNTY:**

Albany, Bartlett,  
Chatham, Conway, Eaton,  
Eppingham, Freedom, Hart's Loc.,  
Jackson, Madison, Moultonborough,  
Ossipee, Sandwich, Tamworth,  
Tuftonboro, Wakefield, Wolfeboro.

**GRAFTON COUNTY:**

Alexandria, Ashland, Beth,  
Benton, Bethlehem, Bridgewater,  
Bristol, Campton, Caneau,  
Dorchester, Easton, Ellsworth,  
Enfield, Franconia, Grafton,  
Groton, Hanover, Haverhill,  
Hebron, Holderness, Lendell,  
Lebanon, Lincoln, Lisbon,  
Livemore, Littleton, Lyman,  
Lyme, Monroe, Orange, Otford  
Piermont, Plymouth, Rumney,  
Sugar Hill, Thornton, Warren,  
Waterville Valley, Wentworth,  
Woodstock

**BELKNAP COUNTY:**

Alton, Belmont, Center Harbor,  
Gifford, Laconie, Meredith,  
New Hampton, Sanbornville, Tilton



**COOS COUNTY:**

Berlin, Carroll, Clarksville,  
Colabrook, Columbia, Dalton,  
Dixville, Dummer, Errol,  
Gorham, Jefferson, Lancaster,  
Milan, Millsfield, Northumberland,  
Pittsburg, Randolph, Shelburne,  
Stewartstown, Stark, Stratford,  
Whitefield

**SULLIVAN COUNTY:**

Charlestown, Cienmont, Cornish,  
Croydon, Grantham, Newport  
Plainfield, Springfield, Sunapee



# **Report of Forest Fire Warden and State Forest Ranger**

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forest & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Spring fire season lasted unusually long this past year, with very high fire danger stretching into the first week of June. Once again, the rains started to fall during the summer and the fire activity was fairly light for the remainder of the year. The acreage burned was less than that of 2007. The largest forest fire during the 2008 season burned approximately 54 acres on Rattlesnake Mountain in Rumney on White Mountain National Forest property. Another 39 acre fire occurred on Mont Major in Alton during the month of April. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several

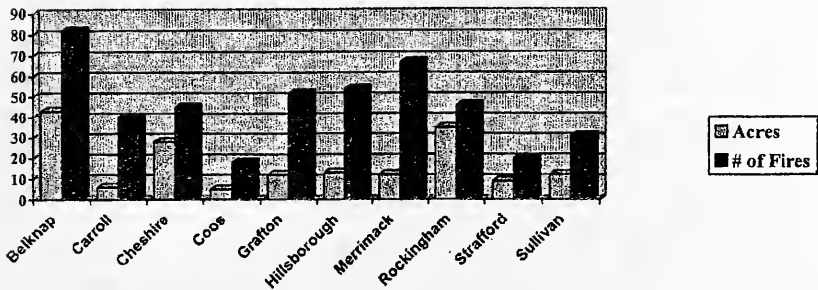
of the fires during the 2008 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

**2008 FIRE STATISTICS**

(All fires reported as of November 24, 2008)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	43	82
Carroll	6	40
Cheshire	28	45
Coos	5	18
Grafton	12	52
Hillsborough	13	54
Merrimack	12	67
Rockingham	35	46
Strafford	9	20
Sullivan	12	31



**CAUSES OF FIRES REPORTED**

Arson	2
Debris	173
Campfire	35
Children	23
Smoking	36
Railroad	2
Equipment	11
Lightning	11
Misc.*	162

	Total Fires	Total Acres
2008	455	175
2007	437	212
2006	500	473
2005	546	174
2004	482	147

(\*Misc.: power lines, fireworks, electric fences, etc.)

**ONLY YOU CAN PREVENT WILDLAND FIRE**

# MASCOMA VALLEY HEALTH INITIATIVE

Representative of the Board of Directors

Betty Ann Trought ~ Dorchester

The Mascoma Valley Health Initiative (MVHI) is a nonprofit public health organization representing the five towns of Canaan, Dorchester, Enfield, Grafton and Orange. In the area of all health hazards, we have increased our region to include an additional eight towns. Our mission is to maintain and improve the health and well being of those who live, work and play in these thirteen communities through public health programs and education.

## ***Current Programs, Activities and Services:***

- Service: Access to Health Care
  - MVHI is continuing its work with community members, municipalities, DHMC and others to determine the best way to address the issue of health care access. The goal of this project is to develop a plan to eliminate geographic barriers to health care for residents of this area. This plan may include improving the existing public transportation system, the creation of a volunteer based transportation network, and improving local health care services like the free clinic. Implementation of this plan will take place in 2009/2010, pending sufficient funding.
    - Population Served: This plan would be aimed at the estimated 1,200 Mascoma Valley residents without health insurance.
    - Staff time: Approximately .5 FTE
    - Funding Sources: On October 1, 2006 we were awarded a \$39,000 planning grant from the New Hampshire Endowment for Health, continuing through December 31, 2008. Implementation funding from the Endowment may be available in June, 2009.
  - The entire staff has been trained to assist residents of Dorchester in the enrollment process for NH Healthy Kids, our State Children's Health Insurance Program. This makes it easier for residents to get health insurance for their kids by eliminating the need to drive to Claremont in order to sign up.

- Population Served: Uninsured or under-insured children in Dorchester.
  - Staff time: As needed
  - Funding Sources: Alice Peck Day Memorial Hospital
- MVHI continues to work with APD and the Community Oral Health Initiative to promote the Upper Valley Smiles dental health program in the Canaan and Enfield Elementary Schools.
  - Staff time: As needed
  - Funding Sources: Alice Peck Day Memorial Hospital

• Service: Health Promotion and Disease Prevention

- In June of 2008, we received two grants from the State of NH Department of Health and Human Services for funds to support a community-based tobacco coalition. One grant covers the services provided in the Mascoma Valley and the second grant covers the greater Upper Valley Region. Although we have two grants this year, due to budget cuts our funding was reduced by 25%. The Mascoma Valley Tobacco Coalition has over 20 members representing 15 organizations. We work to prevent youth initiation of tobacco use, help tobacco users quit, and prevent exposure to secondhand smoke. The Tobacco Coalition as helped purchase educational materials for health teachers and guidance counselors at each of the schools in the Mascoma Valley School District.
  - Population Served: Approximately 26% of Mascoma Valley residents use tobacco. It is unknown how many of these smokers have children or other family members living in the same home, so the extent of exposure to secondhand smoke is unclear.
  - Staff Time: Approximately .25 FTE
  - Funding Sources: One year grant from the NH DHHS Tobacco Prevention and Control Program, ending June 30, 2009
- In April of 2008, we received a grant of \$15,000 from the National Association of County and City Health Officials (NACCHO). These funds support a project involving internal organizational capacity self-assessment and the implementation of a quality improvement project help improve our impact

on the community's health and wellness. This grant includes use of a self-assessment tool to evaluate how well MVHI achieves the goals of each of the ten essential services of public health. We were then to choose an area in which we would like to implement quality improvement exercises, in order to improve our effectiveness in helping our community attain a better overall health status. Based upon the internal assessment scoring, we chose to tackle the area of providing culturally appropriate materials, to a target population, in order to educate and encourage healthy behaviors. From this, we decided to work on the issue of oral health in children. Using the knowledge from past work with community partners including Red Logan Dental Clinic, Alice Peck Day Memorial Hospital, teachers, parents, and students at Enfield Village and Canaan Elementary Schools, we have come up with several ways to augment the existing programs, fill existing gaps, and fix past problems. These programs will be implemented throughout the school year and include the possible re-introduction of fluoride into the schools, the sealant program for 2<sup>nd</sup> and 3<sup>rd</sup> graders, more education in the area of nutrition and how what you eat affects your oral and overall health, as well as strategically-timed education efforts and parental information on supplemental programs offered

- Population Served: Canaan & Enfield Elementary students and parents
  - Staff Time: Approximately .25 FTE
  - Funding Sources: Eight-month grant from the National Association of County and City Health Officials (NACCHO), ending November 30<sup>th</sup>, 2008, work continuing through the spring.
- In September of 2008, MVHI received a grant for \$10,000 from the Robert Wood Johnson Foundation, through the Community Health Institute, the Multi-State Learning Collaborative, Phase III grant. This funding will allow us to assess our organization and identify gaps in public health activities in our community. Once the gaps have been identified we will collaborate with the appropriate community partners to implement an action plan to fill a specific gap. Once the plan has been tested and studied, we will make the appropriate adjustments and re-implement, until our evaluation efforts conclude we are successfully achieving our stated goals. Once we have experienced success,



we will move forward by again working with our partners to sustain this program.

- Population Served: Mascoma Valley residents
- Staff Time: Approximately .10 FTE
- Funding Source: Fifteen month grant from the Robert Wood Johnson Foundation, the Multi-State Learning Collaborative grant, ending December 0f 2009.
- In 2004, MVHI was chosen to be the pilot site for a statewide youth suicide prevention project entitled Frameworks. By the end of March 2007, almost 400 local professionals and community members have received this important training, including over 100 students at Mascoma Valley Regional High School. MVHI helped develop a sustainability plan to ensure this information continues to reach residents who might have the opportunity to help prevent a tragedy. This plan includes continued suicide prevention training in the high school through the health class.
  - Population Served: MVRHS students
  - Staff Time: Semi-annual meetings
  - Funding Sources: None

- Service: Health Education

- In the past we had created a quarterly newsletter, which is delivered to all households in the Mascoma Valley. This newsletter included seasonal health and safety tips, along with information about our organization, current programs and upcoming events. Die to lack of funding we are no longer able to provide this newsletter.
  - Population Served: All residents of Dorchester
  - Staff Time: Approximately 40 hours per quarter
  - Funding Sources: For fiscal year 2009 there is no funding.
- On September 29<sup>th</sup> 2007 we hosted our second Public Health Fair, a free event to promote health and well-being through fun activities and information sharing. Over 40 area organizations and businesses attended the fair and provided residents with information about the services they provide, and how to live a healthier life.
  - Population Served: All residents of Dorchester
  - Staff Time: Approximately .25 FTE over the

course of 6 months of planning

- Funding Sources: Donation of materials from area businesses and some financial support from APD and the Tobacco Prevention and Control Program. MVHI would like to host this event every other year. However, for fiscal year 2009 there is no funding.

- Service: Emergency Preparedness

- MVHI continues to coordinate the Upper Valley All Health Hazards Planning Region 4, which includes the five Mascoma Valley towns and eight others in both Grafton and Sullivan Counties. The goal of the AHHR is to prepare the region for public health emergencies such as food borne outbreaks and pandemic influenza by networking with community members, regional hospitals, schools and towns, developing Memoranda of Understanding and holding exercises to practice for mass vaccination. Current efforts are focusing on educating the public on how to prepare for public health emergencies by attending local farmer's markets, including the Canaan & Enfield Farmer's Markets, school open houses, and Grafton and Dorchester Old Home Days. In addition to writing the regional Public Health Emergency Preparedness Response Plan, MVHI has collaborated with each of our five towns in writing their Local Emergency Operation Plans (LEOP), as well as the Canaan Point of Dispensing (POD) Plan, which includes the five towns of the Mascoma Valley.

- Population Served: All residents of Dorchester
- Staff Time: Approximately 1.25 FTE
- Funding Sources: NH DHHS and CDC grants, as well as funding from municipalities for assistance with the development of LEOP.

*Contact Information:*

*P.O. Box 102*

*1192 Route 4 E-5 Main Street*

*Canaan, NH 03741*



# **TRI-COUNTY COMMUNITY ACTION PROGRAM Inc.**

**Serving Coos, Carroll & Grafton Counties**

30 Exchange Street, Berlin, N.H 03570 • (603) 752-7001 • Toll Free: 1-800-552-4617 • Fax: (603) 752-7607  
Website: <http://www.tccap.org> • E-mail: [admin@tccap.org](mailto:admin@tccap.org)  
Executive Director: Lawrence M. Kelly

## **CAP Community Contact Office**

**258 Highland Street**

**Plymouth, NH 03264**

**Phone: 536-8222 ~ FAX: 536-4742**

Tri-County Community Action Program is a private, non-profit agency that provides Fuel Assistance, Weatherization Homeless Funds, and State-Wide Electric Assistance Program for the less fortunate citizens in your town and surrounding vicinities. C.A.P depends upon funding from your town and others countywide, to enable us to continue our services.

Very truly yours,

Amanda Perreault

Plymouth Community Contact Coordinator

The following is a report of services provided in fiscal year 2007-2008:

Services Provided:	# of HH	Dollar Amount
Fuel Assistance Includes 1 Emergency	20	\$13,770.00
Weatherization	1	\$1,949.00
Homeless Funds (Rental, energy assistance, furnace clngs)	0	\$0.00
State-Wide Electric Assistance Program	16	\$7,232.00

**THROUGH THE EFFORTS OF  
TRI-COUNTY COMMUNITY ACTION, THE  
CITIZENS OF DORCHESTER HAVE RECEIVED  
A TOTAL OF**

**\$22,951.00**

**between July 1, 2007 and June 30, 2008**

# YEAR 2008 COMMUNITY CONTACT REPORT

Community Contact is the field service arm of the Tri-County Community Action Program. The purpose of this program is to assist low-income, elderly, and handicapped persons to solve individual problems and to meet their needs through individual and/or group self help efforts. C.A.P. staff accomplished this purpose by providing information, counseling and by effectively linking and utilizing community resources. If possible, we also may assist with Emergency Fund dollars in the form of vouchers.

CATEGORY	TYPE OF ASSISTANCE	SERVICE UNITS
1. FOOD/HOUSING	Emergency food pantry/Food Stamp referrals, Emer. Housing/Sec. Dep. Loans, Tenant/landlord relations. Landlord lists	2
2. ENERGY	Elec. Disconnects, Fuel outages, Home repairs, Weatherization, Fuel wood, Heat source repair requests, Furnace issues	62
3. HOMELESS	Assistance to the homeless or those in imminent danger of being homeless	4
4. INCOME/BUDGET COUNSELING	Employment/job training referrals, Debt &/or money management, financial plan reviews, Welfare referrals	5
5. HEALTH ISSUES	Medicare/Medicaid info/referrals, Mental health, Dental, Substance abuse, Emer. Response Units, Breast cancer awareness.	6
6. TRANSPORTATION	Area public transportation info. car pool info, Information re: Senior transportation for medical and other needs	1
7. OTHER ISSUES	Clothing Vouchers, Domestic Violence Program referrals, Legal Aide referrals, Children's Hat & Mitten Program	3

TOTAL SERVICE UNITS:

83

# **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2008**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink, and the Retired and Senior Volunteer Program and Volunteer Center (RSVP). Through the center, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, elder care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2008, 20 older residents of Dorchester were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or the Mascoma Area Senior Center:

- Older adults from Dorchester enjoyed 107 balanced meals in the company of friends in the center's dining room.
- They received 225 hot, nourishing meals delivered to their homes by caring volunteers.
- They benefited from one-on-one assistance in their home through 152.5 hours of adult in-home care and 12 hours

of assistance at the center through the licensed adult group day care program.

- They received assistance with problems, crises or issues of long-term care through 118 visits with a trained outreach worker and 13 contacts with ServiceLink.
- Dorchester's citizens also volunteered to put their talents and skills to work for a better community through 109 hours of volunteer service.

The cost to provide Council services for Dorchester Residents in 2008 was \$9,714.31.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the council become even for critical.

Grafton County Senior Citizens Council very much appreciates Dorchester's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

**Mascoma Area Senior Center  
(Canaan 523-4333)  
Plymouth Regional Senior Center  
(Plymouth 536-1204)**

## **DORCHESTER HISTORIC DISTRICT COMMISSION**

The Dorchester Historic District Commission met on three separate occasions during the past year. The first meeting, held on April 1, 2008, was called in order to discuss and act upon the driveway permit that had been submitted to the Dorchester Board of Selectmen by residents whose home is in the District. After a great deal of deliberation, the Commission voted to request that the Selectmen deny the permit on the following grounds: that the application contained faulty information and that it failed to meet three important requirements of the Dorchester Historic District Commission Ordinance.

On July 21, 2008 the Commission met in order to discuss and act upon the Application for Certification of Approval submitted by the Dorchester Board of Selectmen for replacing the front doors of the Town Hall. After viewing the plans submitted by Selectman John Cote and looking at the doors in place at that time, a motion was made to accept the design presented for the replacement doors. It was understood at that time that the old latches would be used. Subsequently, due to poor workmanship and materials as well as to doorknobs having been substituted for the original latches, the doors were not deemed satisfactory by the Selectmen and will need to be replaced by a more fitting construction after the winter months.

A third meeting was held on September 30, 2008 in order to discuss and act upon the Application for Certification of Approval submitted by Cynthia Cummings and Paul Dunne, both teachers who were representing the Indian River School. Artist Emile Birch, Ms. Cummings' husband, was also present at that meeting, as he will be assisting the students in

the project during the school year. The application was for a representation of the planet Pluto to be installed near the Museum on the Town Common as part of a project whereby similar representations of other parts of the solar system would be installed in each of the five towns in the Mascoma Valley Regional School District. An additional aspect of the project was that the site would be part of Valley Quest and would likely draw in visitors from other areas. The Commission welcomed and approved the application, with certain strictures having been added concerning colors to be used on the monument and its placement, which, it was decided, should be somewhat unobtrusive. On October 25 several volunteers dug the hole in the approved site and then filled it with sand so that the sculpture could be put in place in the spring of 2009.

Respectfully submitted,  
Patricia E. Franz, Chairman  
Dorchester Historic District Commission



# VISITING NURSE ASSOCIATION & HOSPICE OF VT AND NH

## *Home Healthcare, Hospice and Maternal Child Health Services in the Town of Dorchester*

The VNA & Hospice is a compassionate, no-profit healthcare organization committed to providing the highest quality home healthcare and hospice support services to individuals and their families. By keeping Dorchester residents out of emergency rooms and hospitals, and reducing the need for relocation to nursing homes, our care offers significant savings in the town's emergency services and other medical expenses.

VNA & Hospice clients are of all ages and at all stages in life. Services are provided to all in need regardless of ability to pay. Between July 1, 2007 and June 30, 2008, the VNA & Hospice made 201 homecare visits to 15 Dorchester residents (unduplicated) and provided approximately \$10,631 in uncompensated care.

**Home Health Care:** 153 home visits to 13 residents with short-term medical or physical needs

**Long-term Care:** 1 home visit to 1 resident with chronic medical problems who needed extended care in their home to avoid admission to a nursing home.

**Hospice Services:** 47 home visits to 1 resident who was in the final stages of their life.

**Family Support Services:** 1 family was visited for parenting and child development support.

Additionally, residents made visits to VNA & Hospice meet the demand for quality home healthcare, and to ensure that all who qualify for services will always be able to receive them. On behalf of the people we serve, we thank you for your continued support.

Sincerely,  
Jeanne McLaughlin,  
President



# VITAL STATISTICS

## DORCHESTER, N.H.



### DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Parents</u>
Maxine Poitras	02-24-08	Dorchester, NH	Albert Conkey Sr. Irene Avery
David Carter	06-02-08	Plymouth, NH	James Carter Nettie Salls
Ian Taliaferro	07-24-08	Dorchester, NH	Richard Taliaferro Luann Moulton



### MARRIAGES

<u>Date</u>	<u>Groom/Bride</u>	<u>Residence</u>
06-21-08	Chris A. Lemay Margaret E. Currier	Dorchester, NH Dorchester, NH
06-28-08	James L. Rhodes Andrea T. Lecuyer	Dorchester, NH Dorchester, NH
08-02-08	Nathaniel T. Harrison Sarah L. Holmes	Dorchester, NH Dorchester, NH



### BIRTHS

<u>Place</u>	<u>Date</u>	<u>Name</u>	<u>Parents</u>
Lebanon, NH	10-31-08	Bates, Maliky Joffre	Adam Bates Deborah Bates

- Notes -

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# EMERGENCY NUMBERS

IN ANY EMERGENCY,  
PLEASE CALL



# 911



**CANAAN F.A.S.T SQUAD**  
**WARREN-WENTWORTH AMBULANCE**  
**SERVICE**

**POLICE:** State Police ~ 1-800-52-5555

State Police ~ (Troop F) 271-1170

Grafton County Sheriff's Dept. 1-800-552-0393

**Dorchester Highway Department**

# 786-2385

